

राष्ट्रीय अवसंरचना वित्तपोषण और विकास बैंक (नैबफिड)
National Bank for Financing Infrastructure and Development

संसद के एक अधिनियम के माध्यम से स्थापित एक अखिल भारतीय विकास वित्तीय संस्थान
An All-India Development Financial Institution established through an act of Parliament

Request For Empanelment (RFE) for professional consultancy services for:

- A. Transaction Advisory Services (TAS),**
- B. Urban Infrastructure Development,**
- C. Technical Consultancy,**
- D. Environmental, Social, and Governance (ESG) Services and**
- E. Commercial & Market Demand Assessment**

National Bank for Financing Infrastructure and Development, intends to empanel Agencies for providing professional consultancy services for Transaction Advisory Services (TAS), Urban Infrastructure Development, Technical Consultancy, Environmental, Social, and Governance (ESG) Services and Commercial & Market Demand Assessment.

The interested agency/company/ applicant may apply for the same. The eligibility criteria and other details are available in the Request for Empanelment (RFE) document herein. The RFE is to be submitted in soft form in electronic format or hard form in sealed envelope with following words super-scribed on it.

‘Application for Empanelment of Professional Agencies – Empanelment as (Please Specify as Applicable “Role”)

The eligible agencies/ service providers can submit their applications complete in all respect in the prescribed format by email/post. The Request for Empanelment shall remain open for 1 year from the date of issuance by the Institution.

Address for email submission of Application: rfp@nabfid.org

Address for physical submission of Application:
Corporate Strategy, Partnerships & Ecosystem Department
National Bank for Financing Infrastructure and Development
The Capital, A Wing, 10th Floor - 1004, G Block,
Bandra Kurla Complex, Bandra (East), Mumbai – 400051

For queries, please contact:
Corporate Strategy, Partnerships and Ecosystem Development Department
Phone – 022 - 41042000

Place: Mumbai
Date: 22.09.2025

Authorized Official

Schedule of Events

S.No.	Details	Remarks and Timeline
1	Start Date for issue of RFE	RFE may be downloaded from the Institution's website: https://nabfid.org/tenders from September 22, 2025
2	Last Date for submission of bids	September 21, 2026

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General Instructions

The interested agency's / company's may send in their applications, as per instructions given below:

1. The Application Format may be duly filled as per requirements and in number of pages, for demonstrating capabilities as required.
2. The supporting documents shall be signed and sealed by the authorised signatory, on all pages.
3. Supporting documents shall be added as Annexures to the duly filled Application Format with references.
4. Statutory Documents such as Incorporation Certificates / PAN No. / Others as applicable, to be enclosed with the duly filled up Application Format.
5. RFE is to be submitted in soft form in electronic format or hard form in sealed envelope.
6. No contractual obligation whatsoever shall arise from this advertisement process.
7. This advertisement is being issued with no financial commitment, and the Institution reserves the right to withdraw the advertisement and change or vary any part thereof or abolish the requirement at any stage.

(1) Introduction

- (a) The National Bank for Financing Infrastructure and Development (hereafter referred to as the “Institution”) is a specialized Development Finance Institution in India aimed at supporting the country's infrastructure sector, which can significantly gain from an enabling credit flow by means of attractive instruments and channelized investment.
- (b) The Institution was set up in 2021, by an Act of the Parliament (The National Bank for Financing Infrastructure and Development Act, 2021), with the essential objectives of addressing the gaps in long-term non-recourse finance for infrastructure development, strengthening the development of bonds and derivatives markets in India, and sustainably boosting the country’s economy.
- (c) The purpose of this Request for Empanelment (RFE) is to seek proposals for empanelment of applicants for providing services as (i) Transaction Advisory Services (TAS) Consultant, (ii) Urban Infrastructure Development Consultant, (iii) Technical Consultant, (iv) Environmental, Social, and Governance (ESG) Services Consultant and (v) Commercial & Market Demand Assessment Consultant in the field of projects that fall under Harmonized Master List of infrastructure sub-sectors (as updated from time to time) issued by the Department of Economic Affairs (DEA)
- (d) Interested applicants are advised to peruse carefully the entire RFE before submission of applications. The eligible applicants desirous of taking up the project for providing proposed services are invited to submit the technical proposal in response to this RFE.
- (e) This RFE seeks to obtain proposals from the Applicants who have the necessary experience and expertise, in the respective sectors and have been engaged in executing Scope of Works in the intended capacity for which the RFE is being invited by adhering to the Institution’s requirements outlined.
- (f) The criteria and the actual process of evaluation of the responses to this RFE and subsequent selection of the successful applicants will be entirely at Institution’s discretion. The RFE seeks to obtain proposals from the applicant/ Applicants who have the necessary experience, capability, and expertise to provide the Institution with the proposed services by adhering to the Institution’s requirements outlined in this RFE.
- (g) There should not be any deviation or assumption in terms and conditions as stipulated in this RFE. Conditional offers will be considered as void ab initio. Prior to the detailed evaluation, the Institution will determine the responsiveness of each Bid. For purposes of this clause, a responsive Application is one, which conforms to all the terms and conditions in toto, without any deviation or assumption.
- (h) The contact details including email address for sending communications are given in the front page of this RFE.
- (i) This RFE document shall not be transferred, reproduced, or otherwise used for purposes other than for which it is specifically issued.
- (j) Applicants are requested to submit information as mentioned in this RFE. Incomplete information may lead to non-consideration of the application.

(2) Disclaimer

- (a) The information contained in this RFE, or information provided subsequently to Applicant(s) whether verbally or in documentary form/email by or on behalf of the Institution, is subject to the terms and conditions set out in this RFE.
- (b) This RFE is not an offer by the Institution, but an invitation to receive responses from the eligible applicants. The purpose of this RFE is to provide the prospective Applicants with information to assist preparation of their proposals.
- (c) This RFE does not claim to contain all the information each applicant may require. Each applicant should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information contained in this RFE and where necessary obtain independent advice/clarifications. The Institution may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFE.
- (d) The Institution, its employees, secondees and deputed employees make no representation or warranty and shall have no liability to any person, including any applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFE or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFE and any assessment, assumption, statement or information contained therein or deemed to form or arising in any way for participation in this process.
- (e) The Institution also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any applicant upon the statements contained in this RFE.
- (f) The applicant is expected to examine all instructions, forms, terms and specifications in this RFE. Failure to furnish all information required under this RFE or to submit an application not substantially responsive to this RFE in all respect will be at the applicant's risk and may result in rejection of the application.
- (g) The issue of this RFE does not imply that the Institution is bound to empanel the service provider or to award the contract to the empanelled service provider.
- (h) The Institution reserves the right to reject all or any of the proposal submitted by the Service provider without assigning any reason whatsoever.

(3) Empanelment of Applicants & Eligibility Criteria

The Institution proposes to empanel Applicants / Agency's for providing services as Transaction Advisory Services (TAS) Consultant; Urban Infrastructure Development Consultant; Technical Consultant; Environmental, Social, and Governance (ESG) Services Consultant; Commercial & Market Demand Assessment Consultant.

Applicants to peruse carefully the Eligibility Criteria & Scope of Services for each of the Categories mentioned in this section. Applications of only those applicants who satisfy the Eligibility criteria shall be considered for evaluation. Applicants may apply for more than one Category/Service mentioned below. The Eligibility Criteria with documentation & Scope of Services, for each of the services is detailed herein below:

(A) Empanelment of Transaction Advisory Services (TAS) Consultant

- (1) The TAS Consultant is to be empanelled for providing services for the following sectors/sub-sectors which fall under the Harmonized Master List of infrastructure sub-sectors (as updated from time to time by the Department of Economic Affairs (DEA)) as enclosed in **Annexure-I**.
- (2) The Scope of Services for the TAS Consultant shall be as follows:

Scope 1 - Due Diligence and Transaction Structuring

The Consultant shall carry out the following tasks –

- i. Consultant to collect and analyze various secondary data and case studies, carry out qualitative and quantitative analysis and enlist all the tasks necessary to complete the Techno-Commercial Feasibility study with the time schedule with its team and resources.
- ii. Pre- Feasibility Report covering preliminary surveys, studies to determine, analyze and select suitable business scenario which is both technically and financially feasible. This shall include but not limited to the following:
 - a) Preliminary assessment of Financial and Commercial Viability of the project(s).
 - b) Assessing likely private sector interest in the project(s).
 - c) SWOT analysis of the project(s) and benchmarking with similar project(s) in and outside India
 - d) Advise the Institution about suitability for the private sector investment in the project(s) (direct or indirect investment, Joint Venture Partner, etc.).
- iii. Undertaking detailed commercial, legal and regulatory analysis of the project(s).
- iv. Preparation of concept plans, sketch plans for planned development of project(s) infrastructure.
- v. Forecast occupancy/ efficiency and average revenue for the proposed project based on an evaluation of the site- specific considerations and market research. These forecasts will be utilized in the development of a 10 years, 15 years, 20 years, 25 years, 30 years, 35 years and 40 years income and expense and financial model for the proposed project(s).
- vi. Identifying the issues which may impact the bankability, feasibility and financial & technical viability of the prospective project(s) and thoroughly evaluating the suggested sites for the project(s) to determine their feasibility.
- vii. Collection, compilation, and analysis of relevant financial data relating to cost estimates (or other business/project(s) feasibility reports, if required) for detailed assessment of the project(s) including projected capex, revenue streams and operational expenses.
- viii. Develop a robust, bankable three-statement financial model, including among others the revenue and expenditure projections, capex requirement, accounting and tax implications, returns to the equity holders and investors etc. over the entire period of concession/transfer

- agreement. The financial model should include all necessary assumptions, calculations, statements, ratios etc, required for evaluating various aspects of the transaction.
- ix. Undertake the detailed financial viability assessment of the project(s), incorporating any viability gap funding and/or concessional funding that may be required.
 - x. Identification and preparation of various revenue streams and development of a financial model for prospective project(s) and development of various possible alternatives for revenue maximization.
 - xi. Based on financial model, provide suggestions including proposal for grants, if required, with justification for improving the viability of the project(s) along with cost and phasing of such grants. Identify the sources of the funds and advise on availability of grants from any government scheme.
 - xii. Structuring of project on PPP model – including advantages and disadvantages of potential PPP options, risk identification and mitigation.
 - xiii. Determine assumptions related to return on equity, components of capital asset pricing model, risk free return, country risks premium, levered/ unlevered beta, market risk premium etc.
 - xiv. Identification, quantification and analysis of estimated financial impact of the project(s) on government resources including requirement of Grants/ Viability Gap Funding (VGF) etc.
 - xv. Evaluate and propose of most suited implementation and financing options for the proposed project(s) including PPP model, Hybrid model, EPC model etc for implementation of the project(s).
 - xvi. Assisting in identification of the project(s)' risks and suggest mitigation strategies, including a risk allocation matrix.
 - xvii. Commercial and regulatory assessment of issues that may have a bearing on the project(s).
 - xviii. Prepare the consolidated list of approvals/consents/clearances to be obtained for the respective project(s).
 - xix. Assess and highlight the regulatory requirements in terms of any approvals required, applications to be made, etc., and subsequently frame the timelines for securing the regulatory approvals. Assist Client with the preparation of approval format as needed.
 - xx. Provide commercial inputs in finalizing regulatory approvals as well as petitions in case those need to be filed with the regulator.
 - xxi. Review and analyze technical and commercial aspects in the regulations; laws related to project(s) payments.
 - xxii. Support the client or its authorized agencies in its interactions with relevant regulatory authorities or government instrumentalities for helping the client pursue requisite approvals in a timely manner.
 - xxiii. Assist in organizing investor consultation meetings with prospective developers to understand their views on the project(s).
 - xxiv. Share specific international case studies to determine measures that can be followed in the context of the present project(s).
 - xxv. Suggest possible actions and a roadmap for the project(s) to realize the market & economic benefits in the future.
 - xxvi. Provide opinion on the regulatory and commercial aspects for structuring issues, including determining the quantum of bank guarantee, liquidated damages, etc.

- xxvii. High level assessment of tax implications on the project(s) including but not limited to import duties on key components, corporate tax, service/GST etc.
- xxviii. Preparation of project feasibility report with proposed transaction and financing structure, option or implementation model, inputs from the project(s) diligence and ESG related observations and mitigants.
- xxix. Accompany the Institution in meeting with client for project related discussions on need basis.
- xxx. Identification of key stakeholders in consultation with the Institution and facilitate discussions with and collect data as required from all the key stakeholders. Participation in meetings and consultations with the Institution, its appointed consultants, and any other related entities relevant for the project(s). Provide assistance on the commercial aspects of the project(s) as required. Coordinate with other members of the Institution and other consultants throughout the project(s).
- xxxi. Any other activity required under transaction advisory for successful implementation of project.

Scope 2 - Bid Process Management for selection of developer/private partner/ other consultants required for the project(s)

Depending on the transaction structure approved by the Institution/Client, the roles and responsibilities of consultant shall include:

- i. Proposing the pre-qualification criteria for selection of potential bidders.
- ii. Assist in preparation of bid document including but not limited to Request for Qualification (“RFQ”)/ Request for Proposal (“RFP”)/Expression of Interest (“EOI”) etc.
- iii. Preparation of project information memorandum, and other supporting documents (including instructions and detailed information about the project(s) to the potential bidders), as required, for inviting bids for such project(s). to be shared with potential bidders.
- iv. Draft the definitive agreements of the project (including concession agreements and relevant schedules) and other supporting documents.
- v. Provide inputs on the bid evaluation criteria for the project(s) from a regulatory perspective and provide all commercial inputs required for the Bid documents.
- vi. Assist in preparation of notes/ memos etc for internal approvals or for approvals from competent authority of the Central/ State Government. Provide all necessary support for ensuring timely submission and approval of such proposals.
- vii. Assist in setting up of data room and maintaining the data room with adequate and up to date information related to the project(s); This would inter-alia include collecting necessary information from client and other consultants adding, editing and/or deleting data room.
- viii. Assist in undertaking domestic and/or international roadshows, marketing and stakeholder consultations. Responding to all queries satisfactorily and within the specified time.
- ix. Assist in conducting pre-bid meeting and collecting set of pre-bid queries from prospective bidders and consolidating the bidder queries into consolidated sets of queries for each contract/ bidding document.
- x. Render advisory services for conducting the bid process including but not limited to attending investor interactions, meetings, pre-bid conferences etc.

- xi. Respond to queries from potential bidders and modifying/ drafting addendums to the RFP document and definitive agreement.
- xii. Facilitating the bidding process including assisting in bid evaluation process.
- xiii. Assist in administering successful contractual closure of the transaction, including addressing any closing issues that may arise.
- xiv. Coordinate with other members of the Institution's team and other Consultants throughout the project(s).

The above scope of works, is broad based in nature, covering the critical aspect of the activities required for design, conceptualization, structuring and award of the infrastructure project(s). It shall include end-to-end support in completing the transaction process.

(3) Eligibility Criteria & other conditions for empanelment as TAS Consultant:

- (i) Applicants must be corporatized entities (Private/Public Ltd Cos, Partnership Firms, LLPs).
- (ii) Project Size for which engagement (of similar Scope of works) provided (Completed Assignments): At least two projects of Rs. 250 crores, or above in size.
- (iii) Consultant shall have sufficient manpower with adequate technical expertise and experience to carry out the work assigned under the scope of services
- (iv) Promoters / Key Technical Persons / Team Composition: Promoters / Key Technical Persons / Team Composition shall be provided, with their experience details.
- (v) Office Locations: To provide addresses of Corporate Office / Head Quarters as well as Regional Offices, in various States.
- (vi) Documents Required: Agencies to provide the following documents, as a part of their application submission:
 - (a) Copy of Certificate of Incorporation,
 - (b) Copy of PAN Card,
 - (c) Covering letter, clearly indicating the category(ies) of empanelment request.
 - (d) Letter of Authority signed by Key Management Personnel (KMP) as per format prescribed in **Annexure – II**.
 - (e) Audited Annual Accounts for the last 3 years, preceding the application date. In case unaudited quarterly / half yearly / nine monthly reports available, same may be furnished along with audited Annual reports.
 - (f) Documents relating to the agencies / consultant's experience and specific role / Scope of Works shall be provided in the form of Work Orders / Contracts / LOI / LOA / Completion Certificates for projects being demonstrated as eligible projects for minimum 2 projects (More information can be furnished to

demonstrate experience, expertise & capability in the sector and capacity of engagement).

- (g) An undertaking for the below mentioned points:
 - i. must be solvent, with no ongoing legal cases affecting solvency or service capability.
 - ii. should have no record of involvement in any unfair/corrupt/fraudulent/collusive/coercive practices.
 - iii. must not have been blacklisted by any Government authority/PSU/FI in India.
 - iv. should not have been convicted in any offence by any Regulatory Authority/Governing body.
 - v. should have no involvement in criminal/wrongful acts or contempt of court.
 - vi. should have no agreement failure in the BFSI sector in the last three years, nor termination for breach upheld by court/arbitral ruling.
 - (h) References (with contact details) from 3 clients, for whom similar Scope of Works have been executed. The Institution at its discretion may obtain opinion on the applicant in respect of its assignments from the respective hiring institution, as per format prescribed in **Annexure – III**.
 - (i) The application should be filled strictly as per prescribed format prescribed in **Annexure – IV**.
 - (j) The application should also include duly signed Integrity Pact as per prescribed format in **Annexure-VI**.
 - (k) The application should also include duly signed Undertaking for ownership control of applicant's firm as per prescribed format in **Annexure-VII**.
- (vii) Empanelment will be for the use for National Bank for Financing Infrastructure and Development and done at the sole discretion of the Institution.
- (viii) Empanelment does not guarantee any commitment on the part of the Institution to assign the work. The agency fulfilling the criteria and found suitable will be included in the Institution's Panel and the work will be assigned based on its internal procedure, cost competitiveness, experience with the agency etc.
- (ix) The empanelment applications received will be scrutinised and shortlisted for consideration based on the technical criteria (availability of technical & skilled manpower and required assignment done in number & size in the respective sector) as well as credential in the particular sector (past experience and qualitative aspects of the work done in the respective role). However, empanelment will be at the sole discretion of the Institution based on its need (including number of consultants to be empanelled) and the Institution shall not give any reasons for not empanelling any of the applicants.

(4) Evaluation Matrix

S. No.	Criteria	Total Marks	Marking System
1.	Relevant Experience of the Applicant, over the past 10 (ten) years preceding the date of proposal submission, in Transaction Advisory assignments for infrastructure projects (as per harmonized master list of infrastructure published by DEA)	40	<p>a. Number of successful PPP projects: A maximum of 20 marks will be awarded for the number of successful projects completed by transaction advisor Each PPP project: 2 marks for each project (Maximum of 10 projects)</p> <p>b. Size of successful PPP transactions undertaken: Top five (size wise) successful transactions will be considered, and a maximum of 10 marks shall be awarded</p> <p>For each project size – Marks Allocation</p> <ol style="list-style-type: none"> 1. Above 250 Cr - 2 mark for each project 2. Above 100 Cr - 1 mark for each project 3. Above 50 Cr - 0.5 mark for each project <p>(Maximum of 10 marks)</p> <p>c. Number of infrastructure sectors in which successful PPP transactions Maximum 10 marks shall be awarded for the number of infra sectors in which successful PPP transaction undertaken by Applicant</p> <p>Each sub-sector will get 2 marks with a maximum of 10 marks</p> <p><i>(Success of the project to be evidenced by signed copy of concession agreement or any</i></p>

			<i>other document for the given project)</i>
2.	Key Personnel Experience and Qualifications	30	<p>a. Number of key personnels having experience in transaction advisory services for infrastructure projects A maximum of 20 marks will be awarded for such experience</p> <ol style="list-style-type: none"> 1. Number of persons having experience > 20 Years – 8 Marks each 2. Number of persons having experience from 15 Years to 20 Years – 5 Marks each 3. Number of persons having experience from 10 Years to 15 Years - 3 Marks each 4. Number of persons having experience from 5 Years to 10 Years - 2 Marks each <p>b. Number of key personnels having experience in ESG for infrastructure projects A maximum of 5 marks will be awarded for such experience</p> <ol style="list-style-type: none"> 1. Number of persons having experience > 15 Years – 5 Marks 2. Number of persons having experience from 10 Years to 15 Years – 2.5 Marks each <p>c. Number of key personnels having technical experience (civil/mechanical engineer) for infrastructure projects A maximum of 5 marks will be awarded for such experience</p> <ol style="list-style-type: none"> 3. Number of persons having experience > 15 Years – 5 Marks 4. Number of persons having experience from 10 Years to 15 Years – 2.5 Marks each <p><i>(Technical Experience will include DPR/ BOQ/ Cost</i></p>

			<i>Estimates for infrastructure projects)</i>
3.	Average annual turnover for last 3 Financial Years (FY) (FY 2022-23, FY 2023-24, FY 2024-25)	30	<p>a. Average annual turnover of the firm for last 3 financial years A maximum of 30 marks will be awarded</p> <ol style="list-style-type: none"> 1. Average annual turnover > 150 Cr – 30 Marks 2. Average annual turnover from 100 Cr to 149 Cr – 20 Marks 3. Average annual turnover from 50 Cr to 99 Cr – 10 Marks <p><i>(Last 3 Years Annual Report to be attached by the applicant)</i></p>
	Total (1+2+3)	100	

Note:

1. In case of non-submission of the documentary evidence against any project(s), the same shall not be considered for evaluation purpose.
2. Page reference numbers of all supporting documents in the Appendix are mandatory.
3. The Institution at its discretion may obtain opinion on the applicant in respect of its assignments from the respective hiring institution.
4. The Consultant shall have sufficient manpower with adequate technical expertise and experience to carry out the work assigned under the scope of services.
5. Empanelment does not guarantee any commitment on the part of the Institution to assign any work. The agency fulfilling the criteria and found suitable will be included in the Institution's empanelled list and work will be assigned based on the Institution's internal procedures, experience with agency, cost competitiveness, etc.
6. The Institution will evaluate all applications and shall intimate the applicant of inclusion/exclusion, as the case may be, to the empanelled list. It retains the right to reject, call for additional information, check with references indicated, obtain market feedback and conduct background checks. It also would be reviewing overall empanelled list on periodic basis for inclusions/exclusions at its sole discretion.
7. Fees is payable only on engagement and not on empanelment, as per the scope/milestone decided on case-to-case basis, services of consultants, shall be required.
8. The applications received for empanelment will be scrutinized and shortlisted for consideration based on the technical criteria (availability of skilled legal manpower and required assignment done in number & size) as well as market credentials (past experience and qualitative aspects of the work done), detailed evaluation matrix is mentioned under Evaluation Matrix in the document. However, empanelment will be at the sole discretion of the Institution based on its need (including number of consultants to be empanelled) and the institution need not give any reasons for not empanelling any of the applicants.

9. **Only those Applicant(s) will be shortlisted for Empanelment who scores 50 or more marks as stipulated in Evaluation Matrix clause.**
10. All applications with attachments to be addressed via email to: **rfp@nabfid.org**. In case of physical delivery, all documents shall be sent via post/courier to contact address mentioned in the facing page under heading “Application for Empanelment of Professional Agencies – Empanelment as Transaction Advisory Services Consultant”.

(B) Empanelment of Urban Infrastructure Development Consultants

- (1) The Urban Infrastructure Development Consultant is to be to be empanelled for providing the following Scope of Services:

Scope 1 – Market Assessment

The Consultant shall carry out the following tasks:

- i. Assess the current urban landscape and development trends, Real Estate/ Commercial/ Retail Scenarios in the assigned site location.
- ii. Analyse the potential impact of these developments on the market demand, economic dynamics, and land use patterns in the vicinity of the assigned site location.
- iii. Conduct traffic studies, traffic impact assessments, traffic projections and simulations, parking demand surveys, development of traffic management plans, city mobility plans, public transportation service plans, and any other relevant transport planning activities.
- iv. All the macro and micro markets with specific reference to the site location shall be covered to determine the various possible commercial avenues (Product Mix) that can be undertaken at site location from the angle of high revenue yield with adequate safeguards. The following are the broad expected outcomes but not limited to:
 - a) Assessment of the demand and supply analysis for all the asset classes in the site location and projections for the short, medium and long term.
 - b) Assessment of micro space supply characteristics, tenant profile, absorption and vacancy rates of the site location.
 - c) Assessment of expected population growth in the site location over short, medium, and long-term horizons to inform future development planning.
 - d) Carry out pricing profile and pricing trend for asset classes in the site location and map out the relationship of price trend with the demand and supply of asset classes.
 - e) Evaluate Sale vis-a-vis Lease preferences at the site location.

Scope 2 – Site Analysis & Benchmarking

The Consultant shall carry out the following tasks:

- i. Conduct on-site & reconnaissance survey which shall include physical site inspection to undertake a macro level assessment of the site location to understand the demography, socio-economic structure, infrastructure status, industrial development and other development activities.

- ii. Provide architectural design, site planning, landscape design, signage design, structural design, architectural conservation, or any other relevant design and planning services.
- iii. Undertake infrastructure planning, master planning, development plans, development control regulations, land use planning, tourism planning, city development plans, smart city infrastructure planning, or any other relevant urban planning services.
- iv. Carry out benchmarking of similar urban infrastructure development projects across the world and in India. The policies and best practices in similar site locations, domestic and abroad, shall be studied in detail for this purpose.
- v. Understand the key needs for the type of development models adopted with value added services in similar site locations.
- vi. Prepare a list of performance indicators based on these benchmarking studies.

Scope 3 – Economic Analysis and Development Strategy

The Consultant shall carry out the following tasks:

- i. Based on inputs from market assessment and potential for land absorption, formulate a phasing plan for development of the site location.
- ii. Recommend the preferred development strategy and phasing scheduling with broad cost estimates.
- iii. The Consultant shall assess all the possible revenue generation streams from activities expected in the site location including value added services. Based on the above, prepare a detailed financial model.
- iv. Identify diverse sources of revenue, tax or non-tax, that can be implemented by states/local bodies/urban development corporations, including city-specific taxes and levies, charges for utilities and urban services, stamp duties, mechanisms for monetization of publicly owned land parcels, real estate assets, infrastructure resources and others.
- v. Identify diverse land monetization strategies to optimize revenue generation and long-term asset value.
- vi. Support the formulation of tailored financial models and strategies focused on increasing the own-source revenues at the site location. This shall include but not be limited to improvement and reform of property tax administration, rationalization and restructuring of user charges and strengthening of non-tax revenue channels including advertisement fees and other underutilized sources.
- vii. Undertake a detailed economic analysis including calculation of all the financial and non-financial benefits related to the development of the site location.
- viii. Develop an economic planning and development strategy for the commercialization of the site location.
- ix. Conduct a risk assessment to identify potential challenges including geopolitical changes and propose mitigation strategies to address them effectively
- x. Based on the past & present market rates and circle rates of land duly taking suitable factors for discounting for lease deal, size and location of land, and the lease premium computed from the financial analysis, the Consultant shall carry out a comparative analysis to verify the suitability or correctness of each of them and suggest the reserve/guidance price to be adopted for bidding.

- xi. Assist in the preparation of a broad master/vision plan for the development of the site location.

Scope 4 – Implementation and Phasing Strategy

The Consultant shall carry out the following tasks:

- i. Preparation of optimally devised development models for the site location with clear phasing plans.
 - ii. Identify and recommend a suitable development option from the various development models like land monetization, Public-Private Partnership (PPP), Engineering, Procurement and Construction (EPC) models, Hybrid Annuity Models, Revenue Sharing Arrangements or any other market-aligned structures suited to the local context to provide necessary amenities in the entire area with clear timelines for construction & commercial exploitation.
 - iii. The consultant shall advise on the marketing & pricing to be adopted for projects to be developed at the site location including:
 - a. Assessing the marketability of the projects at site location keeping in mind the asset classes, demand and supply
 - b. Pricing and phasing strategy
 - c. Assessment of possible revenue models
 - d. Possible agencies who can partner in the marketing of the projects
 - e. Identification of probable and or potential institutional customers who might be interested in such projects
 - iv. Provide technical support on policy & quality enhancement to focused Urban Local Bodies (ULBs) in the site location for strengthening their institutional capacity and making them financially self-reliant.
 - v. As part of technical support to ULBs, identify measures for:
 - a. Revenue enhancement (Property tax, user charge, bond, land monetization, & others)
 - b. Reforms in e-Governance, financial management, budget preparation, capacity building and training of ULB staff
 - c. Restructuring of Institutional mechanisms/authorities handling the ULBs to make it financially and functionally stable (bonds, investments, transactions and others). Also assist in overall framing of the standard operating processes.
- (2) Eligibility Criteria & other conditions for empanelment as Urban Infrastructure Development Consultant:
- (i) Applicants must be corporatized entities (Private/Public Ltd Cos, Partnership Firms, LLPs).
 - (ii) At least two projects (Completed Assignments) in urban infrastructure development (of similar Scope of Services).
 - (iii) Consultant shall have sufficient manpower with adequate technical expertise and experience to carry out the work assigned under the scope of services.

- (iv) Promoters / Key Technical Persons / Team Composition: Promoters / Key Technical Persons / Team Composition shall be provided, with their experience details.
- (v) Office Locations: To provide addresses of Corporate Office / Head Quarters as well as Regional Offices, in various States.
- (vi) Documents Required: Agencies to provide the following documents, as a part of their application submission:
- (a) Copy of Certificate of Incorporation,
 - (b) Copy of PAN Card,
 - (c) Covering letter, clearly indicating the category(ies) of empanelment request.
 - (d) Letter of Authority signed by Key Management Personnel (KMP) as per format prescribed in **Annexure – II**.
 - (e) Audited Annual Accounts for the last 3 years, preceding the application date. In case unaudited quarterly / half yearly / nine monthly reports available, same may be furnished along with audited Annual reports.
 - (f) Documents relating to the agencies / consultant's experience and specific role / Scope of Works shall be provided in the form of Work Orders / Contracts / LOI / LOA / Completion Certificates for projects being demonstrated as eligible projects for minimum 2 projects (More information can be furnished to demonstrate experience, expertise & capability in the sector and capacity of engagement).
 - (g) An undertaking for the below mentioned points:
 - i. must be solvent, with no ongoing legal cases affecting solvency or service capability.
 - ii. should have no record of involvement in any unfair/corrupt/fraudulent/collusive/coercive practices.
 - iii. must not have been blacklisted by any Government authority/PSU/FI in India.
 - iv. should not have been convicted in any offence by any Regulatory Authority/Governing body.
 - v. should have no involvement in criminal/wrongful acts or contempt of court.
 - vi. should have no agreement failure in the BFSI sector in the last three years, nor termination for breach upheld by court/arbitral ruling.
 - (h) References (with contact details) from 3 clients, for whom similar Scope of Works have been executed. The Institution at its discretion may obtain opinion on the applicant in respect of its assignments from the respective hiring institution, as per format prescribed in **Annexure – III**.
 - (i) The application should be filled strictly as per prescribed format prescribed in **Annexure – IV**.
 - (j) The application should also include duly signed Integrity Pact as per prescribed format in **Annexure-VI**.

- (k) The application should also include duly signed Undertaking for ownership control of applicant's firm as per prescribed format in **Annexure-VII**.
- (vii) Empanelment will be for the use for National Bank for Financing Infrastructure and Development and done at the sole discretion of the Institution.
- (viii) Empanelment does not guarantee any commitment on the part of the Institution to assign the work. The agency fulfilling the criteria and found suitable will be included in the Institution's Panel and the work will be assigned based on its internal procedure, cost competitiveness, experience with the agency etc.
- (ix) The empanelment applications received will be scrutinised and shortlisted for consideration based on the technical criteria (availability of technical & skilled manpower and required assignment done in number & size in the respective sector) as well as credential in the sector (past experience and qualitative aspects of the work done in the respective role). However, empanelment will be at the sole discretion of the Institution based on its need (including number of consultants to be empanelled) and the Institution shall not give any reasons for not empanelling any of the applicants.

(3) Evaluation Matrix

S. No.	Criteria	Total Marks	Marking System
1.	Relevant Experience of the Applicant, over the past 10 (ten) years preceding the date of proposal submission, providing advisory services to urban infrastructure development projects	40	<p>a. Number of successful urban infrastructure development projects: A maximum of 20 marks will be awarded for the number of successful urban infrastructure development projects completed by the consultant</p> <p>Each urban infrastructure development project: 2 marks for each project (Maximum of 10 projects)</p> <p>b. Size of successful urban infrastructure development projects: Top five (size wise) successful projects will be considered, and a maximum of 10 marks shall be awarded</p> <p>For each project size – Marks Allocation</p>

			<ol style="list-style-type: none"> 1. Above 150 Cr - 2 mark for each project 2. Above 75 Cr - 1 mark for each project 3. Above 25 Cr - 0.5 mark for each project <p>(Maximum of 10 marks)</p> <p>c. Number of successful urban infrastructure development projects executed as PPP transactions</p> <p>Maximum 10 marks shall be awarded for the number of successful urban infrastructure development projects executed as PPP transactions by the Applicant</p> <p>Each urban infrastructure development project executed as PPP transaction: 2 marks for each project (Maximum of 10 projects)</p> <p><i>(Success of the project to be evidenced by any document which proves completion of the project or signing of concession agreement)</i></p>
2.	Key Personnel Experience and Qualifications	30	<p>a. Number of key personnels having experience in providing advisory services to urban infrastructure development projects</p> <p>A maximum of 20 marks will be awarded for such experience</p> <ol style="list-style-type: none"> 1. Number of persons having experience > 20 Years – 8 Marks each 2. Number of persons having experience from 15 Years to 20 Years – 5 Marks each 3. Number of persons having experience from 10 Years to

			<p>15 Years - 3 Marks each</p> <p>4. Number of persons having experience from 5 Years to 10 Years - 2 Marks each</p> <p>b. Number of key personnels having technical experience (Architect/Civil Engineer/Urban Planning Expert/Real Estate Expert/Tourism Expert/Traffic & Transportation Expert) in urban infrastructure development projects</p> <p>A maximum of 10 marks will be awarded for such experience</p> <p>1. Number of persons having experience > 15 Years – 5 Marks</p> <p>2. Number of persons having experience from 10 Years to 15 Years – 2.5 Marks each</p>
3.	Average annual turnover for last 3 Financial Years (FY) (FY 2022-23, FY 2023-24, FY 2024-25)	30	<p>a. Average annual turnover of the firm for last 3 financial years</p> <p>A maximum of 30 marks will be awarded</p> <p>1. Average annual turnover > 50 Cr – 30 Marks</p> <p>2. Average annual turnover from 30 Cr to 49 Cr – 20 Marks</p> <p>3. Average annual turnover from 10 Cr to 29 Cr – 10 Marks</p> <p>4. Average annual turnover from 1 Cr to 9 Cr – 5 Marks</p> <p><i>(Last 3 Years Annual Report to be attached by the applicant)</i></p>
	Total (1+2+3)	100	

Note:

1. In case of non-submission of the documentary evidence against any project(s), the same shall not be considered for evaluation purpose.
2. Page reference numbers of all supporting documents in the Appendix are mandatory.
3. The Institution at its discretion may obtain opinion on the applicant in respect of its assignments from the respective hiring institution.

4. The Consultant shall have sufficient manpower with adequate technical expertise and experience to carry out the work assigned under the scope of services.
5. Empanelment does not guarantee any commitment on the part of the Institution to assign any work. The agency fulfilling the criteria and found suitable will be included in the Institution's empanelled list and work will be assigned based on the Institution's internal procedures, experience with agency, cost competitiveness, etc.
6. The Institution will evaluate all applications and shall intimate the applicant of inclusion/exclusion, as the case may be, to the empanelled list. It retains the right to reject, call for additional information, check with references indicated, obtain market feedback and conduct background checks. It also would be reviewing overall empanelled list on periodic basis for inclusions/exclusions at its sole discretion.
7. Fees is payable only on engagement and not on empanelment, as per the scope/milestone decided on case-to-case basis, services of consultants, shall be required.
8. The applications received for empanelment will be scrutinized and shortlisted for consideration based on the technical criteria (availability of skilled legal manpower and required assignment done in number & size) as well as market credentials (past experience and qualitative aspects of the work done), detailed evaluation matrix is mentioned under Evaluation Matrix in the document. However, empanelment will be at the sole discretion of the Institution based on its need (including number of consultants to be empanelled) and the institution need not give any reasons for not empanelling any of the applicants.
9. **Only those Applicant(s) will be shortlisted for Empanelment who scores 50 or more marks as stipulated in Evaluation Matrix clause.**
10. All applications with attachments to be addressed via email to: **rfp@nabfid.org**. In case of physical delivery, all documents shall be sent via post/courier to contact address mentioned in facing page under heading "Application for Empanelment of Professional Agencies – Empanelment as Urban Infrastructure Development Consultant".

(C) Empanelment of Technical Consultants

- (1) The Technical Consultant is to be empanelled for providing services for the following sectors/sub-sectors which fall under the Harmonized Master List of infrastructure sub-sectors (as updated from time to time by the Department of Economic Affairs (DEA) as enclosed in **Annexure-I**.
- (2) The Scope of Services for the Technical Consultant shall be as follows:

Scope 1 - Technical Due Diligence

The Consultant shall assist the Institution in carrying out the following tasks –

- i. Performing site visit(s) to become familiar with the project(s).
- ii. Prepare the Pre-Feasibility and Techno Feasibility Study (TeFS) report, incorporating various studies and surveys covering, but not limited to, geographical conditions, technical constraints, geological and geotechnical challenges, structural complexities, material availability, site suitability, governance policies and regulations, and conduct site

- investigations to evaluate the initial technical viability and support the approval for the respective projects.
- iii. Develop the Detailed Project Report (DPR) with schematic design, drawings, maps, outline cost estimates, and in-depth design concepts.
 - iv. Review of all the existing studies, maps and other documentation on the project(s).
 - v. Conduct alternative studies using contours obtained from publicly available data.
 - vi. Data collection and carrying out various technical surveys with respect to the project(s).
 - vii. Estimation of relevant costs (direct & indirect) and unit prices with respect to the project(s) including but not limited to the quantities and unit prices of main civil works, and any additional works and investigations that are deemed necessary for the purpose of completion of the selected layout. The Consultant shall also provide inputs towards the operation and maintenance costs (fixed as well as variable costs). The total project investment and operation costs shall enable development of credible economic and financial models, ensuring that all key risks are accounted for and the assumptions are realistic. The construction and O&M costs should also be backed by quotations of EPC players.
 - viii. Assessment of all the constraints relating to existing infrastructure, assumed benefits and costs for each scenario of the project(s).
 - ix. Consultant shall incorporate infrastructural facilities like access roads, approach to various components of the project during construction and operation stage, construction power, residential and non-residential buildings, workshops, administration buildings, sewerage system, drainage arrangement, land requirement of the project, borrow area, dumping area etc. and any additional facility that are required to be deployed for timely execution of the project
 - x. Undertake detailed project(s) analysis, provide inputs to the E&S Scoping Consultant and elaborate on the construction/design methodology for all critical and main components of the project(s).
 - xi. High level cost estimate for 2-3 alternative options as well as the cost of maintenance with respect to the project(s) shall be identified.
 - xii. Formulate the Master Plan outlining layouts, infrastructure, and phased development of the project aligned with long-term vision. Prepare a realistic schedule for the completion of the project(s).
 - xiii. Identify and assess technical risks associated with the construction/design and operation of the project(s) and measures to mitigate such risks.
 - xiv. Development of performance specifications for the project(s).
 - xv. Provide ongoing technical advisory support to ensure all documents meet industry standards, stakeholder expectations, and compliance requirements.
 - xvi. Post project completion, act as a Project Management Consultant (PMC)
 - xvii. Technical due diligence of project considering development option, development norms, site surveys and identification, environmental regulations, local and other regulations and applicable laws.

Scope 2 - Transaction Implementation

The Consultant shall assist the Institution in carrying out the following tasks –

- i. Prepare the relevant technical schedules on Indian & International standards, including safety standards of legal documents.
- ii. Preparation of project(s) layout, technical reports, and data packages to be prepared for bidders.
- iii. Assist the Institution from a technical standpoint in managing bidder communications and technical clarifications throughout the bidding and consultation phases, including pre-bid meetings, site visits, and responses to queries.

(3) Eligibility Criteria & other conditions for empanelment as Technical Consultant:

- (i) Applicants must be corporatized entities (Private/Public Ltd Cos, Partnership Firms, LLPs).
- (ii) Project Size for which engagement (of similar Scope of works) provided (Completed Assignments): At least two projects of Rs. 250 crores, or above in size.
- (iii) Consultant shall have sufficient manpower with adequate technical expertise and experience to carry out the work assigned under the scope of services.
- (iv) Promoters / Key Technical Persons / Team Composition: Promoters / Key Technical Persons / Team Composition shall be provided, with their experience details.
- (v) Office Locations: To provide addresses of Corporate Office / Head Quarters as well as Regional Offices, in various States.
- (vi) Documents Required: Agencies to provide the following documents, as a part of their application submission:
 - (a) Copy of Certificate of Incorporation,
 - (b) Copy of PAN Card,
 - (c) Covering letter, clearly indicating the category(ies) of empanelment request.
 - (d) Letter of Authority signed by Key Management Personnel (KMP) as per format prescribed in **Annexure – II**.
 - (e) Audited Annual Accounts for the last 3 years, preceding the application date. In case unaudited quarterly / half yearly / nine monthly reports available, same may be furnished along with audited Annual reports.
 - (f) Documents relating to the agencies / consultant's experience and specific role / Scope of Works shall be provided in the form of Work Orders / Contracts / LOI / LOA / Completion Certificates for projects being demonstrated as eligible projects for minimum 2 projects (More information can be furnished to demonstrate experience, expertise & capability in the sector and capacity of engagement).
 - (g) An undertaking for the below mentioned points:
 - i. must be solvent, with no ongoing legal cases affecting solvency or service capability.

- ii. should have no record of involvement in any unfair/corrupt/fraudulent/collusive/coercive practices.
 - iii. must not have been blacklisted by any Government authority/PSU/FI in India.
 - iv. should not have been convicted in any offence by any Regulatory Authority/Governing body.
 - v. should have no involvement in criminal/wrongful acts or contempt of court.
 - vi. should have no agreement failure in the BFSI sector in the last three years, nor termination for breach upheld by court/arbitral ruling.
- (h) References (with contact details) from 3 clients, for whom similar Scope of Works have been executed. The Institution at its discretion may obtain opinion on the applicant in respect of its assignments from the respective hiring institution, as per format prescribed in **Annexure – III**.
- (i) The application should be filled strictly as per prescribed format prescribed in **Annexure – IV**.
- (j) The application should also include duly signed Integrity Pact as per prescribed format in **Annexure-VI**.
- (k) The application should also include duly signed Undertaking for ownership control of applicant’s firm as per prescribed format in **Annexure-VII**.
- (vii) Empanelment will be for the use for National Bank for Financing Infrastructure and Development and done at the sole discretion of the Institution.
- (viii) Empanelment does not guarantee any commitment on the part of the Institution to assign the work. The agency fulfilling the criteria and found suitable will be included in the Institution’s Panel and the work will be assigned based on its internal procedure, cost competitiveness, experience with the agency etc.
- (ix) The empanelment applications received will be scrutinised and shortlisted for consideration based on the technical criteria (availability of technical & skilled manpower and required assignment done in number & size in the respective sector) as well as credential in the sector (past experience and qualitative aspects of the work done in the respective role). However, empanelment will be at the sole discretion of the Institution based on its need (including number of consultants to be empanelled) and the Institution shall not give any reasons for not empanelling any of the applicants.

(4) Evaluation Matrix

S. No.	Criteria	Total Marks	Marking System
1.	Relevant Experience of the Applicant, over the past 10 (ten) years preceding the date of proposal submission, as	40	a. Number of infrastructure projects for which technical due diligence has been done as part of transaction advisory scope of works for implementation of project

	<p>Technical Consultant (as per harmonized master list of infrastructure published by DEA)</p>		<p>under PPP model: A maximum of 20 marks will be awarded for the number of infrastructure projects for which applicant has provided technical due diligence for implementation of project under PPP model Each infrastructure project: 2 marks for each project (Maximum of 10 projects)</p> <p>b. Size of infrastructure projects for which technical due diligence has been undertaken: Top five (size wise) projects will be considered, and a maximum of 10 marks shall be awarded</p> <p>For each project size – Marks Allocation</p> <ol style="list-style-type: none"> 1. Above 250 Cr - 2 mark for each project 2. Above 100 Cr - 1 mark for each project 3. Above 50 Cr - 0.5 mark for each project <p>(Maximum of 10 marks)</p> <p>c. Number of different sub-sectors in which technical consultancy has been provided for infrastructure projects Maximum 10 marks shall be awarded for the number of infrastructure sub-sectors in which technical consultancy has been provided, as per the definition of Infrastructure projects in the Harmonized master list published by DEA</p>
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			Each sub-sector will get 2 marks with a maximum of 10 marks
2.	Key Personnel Experience and Qualifications	30	<p>a. Number of key personnels having experience in technical consultancy with engineering degree in Civil/Mechanical /Design A maximum of 30 marks will be awarded for such experience</p> <ol style="list-style-type: none"> 1. Number of persons having experience in technical consultancy > 20 Years – 10 Marks each 2. Number of persons having experience from 15 Years to 20 Years – 8 Marks each 3. Number of persons having experience from 10 Years to 15 Years - 5 Marks each 4. Number of persons having experience from 5 Years to 10 Years - 3 Marks each
3.	Average annual turnover for last 3 Financial Years (FY) (FY 2022-23, FY 2023-24, FY 2024-25)	30	<p>a. Average annual turnover of the firm for last 3 financial years A maximum of 30 marks will be awarded</p> <ol style="list-style-type: none"> 1. Average annual turnover > 50 Cr – 30 Marks 2. Average annual turnover from 30 Cr to 49 Cr – 20 Marks 3. Average annual turnover from 10 Cr to 29 Cr – 10 Marks 4. Average annual turnover from 1 Cr to 9 Cr – 5 Marks <p><i>(Last 3 Years Annual Report to be attached by the applicant)</i></p>
	Total (1+2+3)	100	

Note:

1. In case of non-submission of the documentary evidence against any project(s), the same shall not be considered for evaluation purpose.
2. Page reference numbers of all supporting documents in the Appendix are mandatory.

3. The Institution at its discretion may obtain opinion on the applicant in respect of its assignments from the respective hiring institution.
4. The Consultant shall have sufficient manpower with adequate technical expertise and experience to carry out the work assigned under the scope of services.
5. Empanelment does not guarantee any commitment on the part of the Institution to assign any work. The agency fulfilling the criteria and found suitable will be included in the Institution's empanelled list and work will be assigned based on the Institution's internal procedures, experience with agency, cost competitiveness, etc.
6. The Institution will evaluate all applications and shall intimate the applicant of inclusion/exclusion, as the case may be, to the empanelled list. It retains the right to reject, call for additional information, check with references indicated, obtain market feedback and conduct background checks. It also would be reviewing overall empanelled list on periodic basis for inclusions/exclusions at its sole discretion.
7. Fees is payable only on engagement and not on empanelment, as per the scope/milestone decided on case-to-case basis, services of consultants, shall be required.
8. The applications received for empanelment will be scrutinized and shortlisted for consideration based on the technical criteria (availability of skilled legal manpower and required assignment done in number & size) as well as market credentials (past experience and qualitative aspects of the work done), detailed evaluation matrix is mentioned under Evaluation Matrix in the document. However, empanelment will be at the sole discretion of the Institution based on its need (including number of consultants to be empanelled) and the institution need not give any reasons for not empanelling any of the applicants.
9. **Only those Applicant(s) will be shortlisted for Empanelment who scores 50 or more marks as stipulated in Evaluation Matrix clause.**
10. All applications with attachments to be addressed via email to: **rfp@nabfid.org**. In case of physical delivery, all documents shall be sent via post/courier to contact address mentioned in facing page under heading "Application for Empanelment of Professional Agencies – Empanelment as Technical Consultant".

(D) Empanelment of ESG Services Consultants

- (1) The ESG Services Consultant is to be empanelled for providing services for the following sectors/sub-sectors which fall under the Harmonized Master List of infrastructure sub-sectors (as updated from time to time by the Department of Economic Affairs (DEA)) as enclosed in **Annexure-I**.
- (2) The Scope of Services for the ESG Services Consultant shall be as follows:

Scope 1 – E&S Scoping Study

The Consultant shall assist the Institution in carrying out the following tasks –

- i. Preliminarily characterize the Area of Influence of the project (s), including ancillary facilities (e.g. temporary construction sites, quarries, where known) and associated facilities.

- ii. Assessment of regulatory gaps and defining the legal requirements that are applicable to the project(s), including:
 - a. The consultant shall undertake detailed Environmental Social Governance (ESG) analysis and identify a package of measures to reduce/eliminate the adverse impact identified during assessment.
 - b. While performing his duties under this contract the consultant shall take into consideration the orders/judgments/directions passed by the any courts.
 - c. The applicable Regulatory norms, laws and regulations shall have to be taken into consideration.
 - d. Inputs on any other ESG related matter for the project(s)
- iii. Review of ESG operational processes, with a focus on:
 - a. E&S capacity of the organisation, including number of E&S (Environmental and Social) resources, organogram, reporting structure and their roles and responsibilities.
 - b. Approach for site selection for detecting complex E&S site characteristics linked with biodiversity, resettlement, indigenous people or cultural heritage.
 - c. Approach to project risk categorisation and assessing E&S impacts and risks of project development, including general ToRs (Terms of Reference) for ESIA (Environmental and Social Impact Assessment), ESDDs (Environmental and Social Due Diligence) or other specific studies.
 - d. System for contractor selection, vetting and contractor oversight and management including contractual E&S requirements and requirements for E&S/EHS (Environmental and Social/Environment, Health, and Safety) systems and staffing during construction and/or operations.
- iv. Analysis of the Company's processes for land procurement securing RoW (Right of Way) including but not limited to and analysis of:
 - a. Resettlement (physical/economic) and livelihood impact screening exercise.
 - b. If use of land aggregators, assess process of selection, briefing, contract terms and monitoring of the land aggregator's work to be carried out in accordance with the requirement of IFC PS 5 (International Finance Corporation Performance Standard 5).
 - c. Process of finalisation of the rate of compensation for (but not limited to) renewable energy generation area, RoW, transmission line towers, approach roads, storage area, workers' accommodation, and any other associated facilities (where applicable), and NOC (No Objection Certificate) and agreement with landowners.
 - d. Assessment of the process of finalization of the rate of compensation. in accordance with the requirement of IFC PS5.
- v. Track record and capability to implement ESMP (Environmental and Social Management Plan) plans through other entities, such as contractors and subcontractors, and to ensure training and supervision.
- vi. ESMP and sub-management plans and the degree to which tailor-making of i.e. emergency preparedness and response plan and stakeholder engagement plan to local context takes place.
- vii. HSE (Health, Safety, and Environment) management plan and on-site procedures, that incorporates PPE (Personal Protective Equipment) provision, HSE induction and training, record keeping of HSE monitoring, incident reporting, corrective actions processes.

- viii. A comprehensive review of Human Resources Management Systems applying to roll-on, off-roll, EPC (Engineering, Procurement, and Construction) contractors and any contractual employees, including but not limited to:
 - a. HR (Human Resources) system consistency with E&S requirements, in safeguarding fair and safe labour practices, gender-based violence and harassment (GBVH), child abuse, modern slavery and child labour/exploitation at contractors.
 - b. Procedures and track record of labour compliance audit arrangement as part of construction oversight and monitoring.
 - c. Occupational health and safety management, during construction and operations.
 - d. System and capacity for handling incidents of gender-based violence and harassment in workforce or involving project workers and community members.
 - e. System for stakeholder engagement and grievance management, corporate and site-level grievance mechanism.
 - f. Procedures for serious incident escalation and investigation, including record keeping.
 - g. Engagement with workers to assess awareness on worker rights, access to grievance mechanisms and training.
- ix. Review of contractor management and supply chain risk assessment procedures in line with reference framework, including sufficiency of legal clauses in the agreements for monitoring, reporting and training of workers.
- x. Identify and rank potential key E&S risks and impacts of the project(s) and propose mitigation measures and/or strategies, including but not limited to environmental and/or social issues, if any, including any judicial, regulatory or NGO (Non-Governmental Organization) action/ attention/ campaigns or items that may lead to decreased societal acceptance of the project and in turn pose reputational risks to the Institution

Scope 2 – Climate Risk Assessment

Carry out detailed climate assessment for the project(s) as mentioned below:

- i. Assessment of country's climate context
 - a. Review relevant country's National Determined Contributions (NDCs), Long-Term Strategies and/or National Climate Action Plans as well as any available climate change studies/analyses regarding mitigation and adaptation in the sector that the project will be implemented
 - b. Review relevant domestic and international legislation/ policies for assessing national GHG (Greenhouse gas) reduction targets and obligatory project adaptation measures on climate change which may be relevant for project development
- ii. Calculation of climate scenarios and risk levels
 - a. Produce climate-hazard scenarios based on advanced modelling (regional scale, historical, satellite data etc)
 - b. Simulate regional climate stressors for selected Representative Concentration Pathways (RCPs) using Regional Climate Models (RCMs). If RCMs are not available for the region of interest, it is expected that the consultant will use scientifically valid methodologies to obtain regional projections (e.g. dynamic or statistic downscaling, fit-for-purpose modelling and historical data, etc)

- c. For the selected RCPs, define hazard intensity functions (i.e., correlating the intensity of a hazard indicator with a probability of occurrence) and translate hazards into stressing for the infrastructure (including externalities)
 - d. In case detailed asset inventorying is available: Provide damage calculations per asset and climate scenario. The analysis should distinguish between different assets typologies. Estimate direct loss due to physical damage for all requested climate scenarios specifying the recurrence period of the assessment
 - e. Define “externalities”: impacts of different scenarios on the interrelated ecosystem (supply, users, accessibility, any interconnected or associated infrastructure)
 - f. Simulate project relationships with other physical and socio-economic systems and update risk estimates accordingly
 - g. Determine whether climate change variability has a significant impact on risks, and whether to incorporate uncertainty in the technical design of the project
 - iii. Define technical requirements for the design of adaptation works as well as mitigation works
 - iv. Specify standards and procedures for identifying and managing climate related risks during construction/designing and O&M (Operation and Maintenance) phase of the project(s)
- Expected outputs –
- Monitoring and evaluation plans (incl. data collection protocols, reporting responsibilities and corrective interventions)
 - Specifications for Emergency Response Plans (or Disaster Risk Management Plans)
 - Climate-related specifications for O&M (Operation and Maintenance) plans
 - Test whether the cost of climate strategies may risk the bankability of the project, and prepare a financial strategy to mitigate this risk (e.g. identifying financing opportunities specific to the climate strategy of the project)

Scope 3 – Emission Assessment

GHG emissions analysis, GHG reduction plans and adaptation strategies

- i. Perform a full lifecycle GHG emissions analysis (LCA - Life Cycle Analysis) distinguishing between construction and O&M emissions. Spatial and temporal boundaries (as well as boundaries of project associated activities) should be clearly stated in the report. Assessments should follow well-established GHG calculation methodologies
 - ii. Identify emission hotspots and recommend measures that are technically and financially feasible to reduce or offset project related GHG emissions during construction and operation
 - iii. Prepare GHG reduction plans for different GHG reduction scenarios (defined by a reduction target and timeline). Plans should be accompanied by conceptual capital and operating budgetary requirements and a cost-benefit comparison of alternatives
 - iv. Design adaptation measures/strategy appropriate for the identified hazard and risk levels (including nature-based solutions if available) and assess the risks and benefits (associated with the implementation of different adaptation strategies over the range of considered scenarios
 - v. Review and advise on opportunities for potential carbon credits in the context of the project
- Expected outputs–

- Detailed assessment of the CO2 footprint (construction & operations)
- Preliminary GHG reduction management plan (including different target scenarios)
- Cost-benefit analysis of GHG emission reduction strategies Adaptation strategy (based on cost-benefit criteria and robust analysis), including cost estimates (CAPEX for the implementation of the adaptation measures, projected annual losses and O&M savings estimated over the range of analysed climate scenarios)

Scope 4 – Critical Habitat Screening Study

Review of the company’s biodiversity risk screening and management process including biodiversity strategic planning, screening methodology, mitigation approach, and process of monitoring and reporting, and review by senior management.

The Consultant shall assist the Institution in carrying out the following tasks –

- i. Define the study area, including the project site, its area of influence (both direct and indirect impacts) and the associated facilities.
- ii. Provide detailed map of the study area with project boundaries, legally protected areas, internationally recognized areas for biodiversity and major landscape and hydrological features.
- iii. Conduct a review of existing literature and consult stakeholders (including biodiversity experts) to identify potential Critical Habitat values in the study area.
- iv. Provide a full listing of all candidate biodiversity values, with potential to qualify the study area as a Critical Habitat.
- v. Carry out targeted field surveys for in-field data collection to address information needs/gaps.
- vi. Describe and provide justification for a sensible boundary for the areas to be considered for confirmation of Critical Habitat.

(3) Eligibility Criteria & other conditions for empanelment as ESG Services Consultant:

- (i) Applicants must be corporatized entities (Private/Public Ltd Cos, Partnership Firms, LLPs).
- (ii) At least two projects (Completed Assignments) in ESG Services (of similar Scope of Services) shall be provided.
- (iii) Consultant shall have sufficient manpower with adequate technical expertise and experience to carry out the work assigned under the scope of services.
- (iv) Promoters / Key Technical Persons / Team Composition: Promoters / Key Technical Persons / Team Composition shall be provided, with their experience details.
- (v) Office Locations: To provide addresses of Corporate Office / Head Quarters as well as Regional Offices, in various States.

- (vi) Documents Required: Agencies to provide the following documents, as a part of their application submission:
- (a) Copy of Certificate of Incorporation,
 - (b) Copy of PAN Card,
 - (c) Covering letter, clearly indicating the category(ies) of empanelment request.
 - (d) Letter of Authority signed by Key Management Personnel (KMP) as per format prescribed in **Annexure – II**.
 - (e) Audited Annual Accounts for the last 3 years, preceding the application date. In case unaudited quarterly / half yearly / nine monthly reports available, same may be furnished along with audited Annual reports.
 - (f) Documents relating to the agencies / consultant's experience and specific role / Scope of Works shall be provided in the form of Work Orders / Contracts / LOI / LOA / Completion Certificates for projects being demonstrated as eligible projects for minimum 2 projects (More information can be furnished to demonstrate experience, expertise & capability in the sector and capacity of engagement).
 - (g) An undertaking for the below mentioned points:
 - i. must be solvent, with no ongoing legal cases affecting solvency or service capability.
 - ii. should have no record of involvement in any unfair/corrupt/fraudulent/collusive/coercive practices.
 - iii. must not have been blacklisted by any Government authority/PSU/FI in India.
 - iv. should not have been convicted in any offence by any Regulatory Authority/Governing body.
 - v. should have no involvement in criminal/wrongful acts or contempt of court.
 - vi. should have no agreement failure in the BFSI sector in the last three years, nor termination for breach upheld by court/arbitral ruling.
 - (h) References (with contact details) from 3 clients, for whom similar Scope of Works have been executed. The Institution at its discretion may obtain opinion on the applicant in respect of its assignments from the respective hiring institution, as per format prescribed in **Annexure – III**.
 - (i) The application should be filled strictly as per prescribed format prescribed in **Annexure – IV**.
 - (j) The application should also include duly signed Integrity Pact as per prescribed format in **Annexure-VI**.
 - (k) The application should also include duly signed Undertaking for ownership control of applicant's firm as per prescribed format in **Annexure-VII**.
- (vii) Empanelment will be for the use for National Bank for Financing Infrastructure and Development and done at the sole discretion of the Institution.
- (viii) Empanelment does not guarantee any commitment on the part of the Institution to assign the work. The agency fulfilling the criteria and found suitable will be included in the

Institution's Panel and the work will be assigned based on its internal procedure, cost competitiveness, experience with the agency etc.

- (ix) The empanelment applications received will be scrutinised and shortlisted for consideration based on the technical criteria (availability of technical & skilled manpower and required assignment done in number & size in the respective sector) as well as credential in the sector (past experience and qualitative aspects of the work done in the respective role). However, empanelment will be at the sole discretion of the Institution based on its need (including number of consultants to be empanelled) and the Institution shall not give any reasons for not empanelling any of the applicants.

(4) Evaluation Matrix

S. No.	Criteria	Total Marks	Marking System
1.	Relevant Experience of the Applicant, over the past 10 (ten) years preceding the date of proposal submission, as ESG Services Consultant (as per harmonized master list of infrastructure published by DEA)	40	<p>a. Number of infrastructure projects: A maximum of 20 marks will be awarded for the number of infrastructure projects for which ESDD (Environmental & Social Due Diligence) services have been provided by the applicant Each infrastructure project: 2 marks for each project (Maximum of 10 projects)</p> <p>Number of sub-sectors under infrastructure sector, in which ESDD is provided Maximum 10 marks shall be awarded for the number of infra sub-sectors in which ESDD services have been provided, as per the definition of Infrastructure projects in the Harmonized master list published by DEA Each sub-sector will get 2 marks with a maximum of 10 marks</p> <p>b. Number of infrastructure projects in which</p>

			<p>Multilateral Development Banks acted as lender/investor to the project and the consultant offered ESDD services</p> <p>Maximum 10 marks shall be awarded for the number of infrastructure projects in which Multilateral Development Banks acted as lender/investor to the project and the consultant offered ESDD services</p> <p>Each infrastructure project will get 2 marks with a maximum of 10 marks</p>
2.	Key Personnel Experience and Qualifications	30	<p>a. Number of key personnels having experience in ESG Services Consultancy</p> <p>A maximum of 30 marks will be awarded for such experience</p> <ol style="list-style-type: none"> 1. Number of persons having experience > 20 Years – 10 Marks each 2. Number of persons having experience from 15 Years to 20 Years – 8 Marks each 3. Number of persons having experience from 10 Years to 15 Years - 5 Marks each 4. Number of persons having experience from 5 Years to 10 Years - 3 Marks each
3.	Average annual turnover for last 3 Financial Years (FY) (FY 2022-23, FY 2023-24, FY 2024-25)	30	<p>a. Average annual turnover of the firm for last 3 financial years</p> <p>A maximum of 30 marks will be awarded</p> <ol style="list-style-type: none"> 1. Average annual turnover > 50 Cr – 30 Marks 2. Average annual turnover from 30 Cr to 49 Cr – 20 Marks 3. Average annual turnover

			<p>from 10 Cr to 29 Cr – 10 Marks</p> <p>4. Average annual turnover from 1 Cr to 9 Cr – 5 Marks</p> <p><i>(Last 3 Years Annual Report to be attached by the applicant)</i></p>
	Total (1+2+3)	100	

Note:

1. In case of non-submission of the documentary evidence against any project(s), the same shall not be considered for evaluation purpose.
2. Page reference numbers of all supporting documents in the Appendix are mandatory.
3. The Institution at its discretion may obtain opinion on the applicant in respect of its assignments from the respective hiring institution.
4. The Consultant shall have sufficient manpower with adequate technical expertise and experience to carry out the work assigned under the scope of services.
5. Empanelment does not guarantee any commitment on the part of the Institution to assign any work. The agency fulfilling the criteria and found suitable will be included in the Institution’s empanelled list and work will be assigned based on the Institution’s internal procedures, experience with agency, cost competitiveness, etc.
6. The Institution will evaluate all applications and shall intimate the applicant of inclusion/exclusion, as the case may be, to the empanelled list. It retains the right to reject, call for additional information, check with references indicated, obtain market feedback and conduct background checks. It also would be reviewing overall empanelled list on periodic basis for inclusions/exclusions at its sole discretion.
7. Fees is payable only on engagement and not on empanelment, as per the scope/milestone decided on case-to-case basis, services of consultants, shall be required.
8. The applications received for empanelment will be scrutinized and shortlisted for consideration based on the technical criteria (availability of skilled legal manpower and required assignment done in number & size) as well as market credentials (past experience and qualitative aspects of the work done), detailed evaluation matrix is mentioned under Evaluation Matrix in the document. However, empanelment will be at the sole discretion of the Institution based on its need (including number of consultants to be empanelled) and the institution need not give any reasons for not empanelling any of the applicants.
9. **Only those Applicant(s) will be shortlisted for Empanelment who scores 50 or more marks as stipulated in Evaluation Matrix clause.**
10. All applications with attachments to be addressed via email to: **rfp@nabfid.org**. In case of physical delivery, all documents shall be sent via post/courier to contact address mentioned in the facing page under heading “Application for Empanelment of Professional Agencies – Empanelment as ESG Services Consultant”.

(E) Empanelment of Commercial & Market Demand Assessment Consultant

- (1) The Commercial & Market Demand Assessment Consultant is to be empanelled for providing services for the following sectors/sub-sectors which fall under the Harmonized Master List of infrastructure sub-sectors (as updated from time to time by the Department of Economic Affairs (DEA)) as enclosed in **Annexure-I**.
- (2) The Scope of Services for the Commercial & Market Demand Assessment Consultant shall be as follows:

Scope 1 – Economic Analysis

The Consultant shall assist the Institution in carrying out the following tasks –

- i. Review of the market aspects (including demand, supply, growth / targets, any specific system constraints and others) with respect to the project(s).
- ii. Analysis of the policy and regulatory provisions relevant for development of the project(s)
- iii. Evaluate the competitiveness of the project(s) at a regional / national level.
- iv. Develop simulation models for quantifying the economic impact of the project(s). Also develop forward-looking scenarios and sensitivity analyses of the project(s).
- v. Review of project and operational costs of the project(s) based on pre-feasibility study. Also develop a financial model capturing the operational parameters, capital cost, revenue and expenditure etc.
- vi. Carry out market/survey and undertake supply and demand assessment to determine the various possible Product Mix that can be developed at site from the angle of high revenue yield.
- vii. Conduct traffic studies, traffic impact assessments, traffic projections and simulations, parking demand surveys, development of traffic management plans, city mobility plans, public transportation service plans, and any other relevant transport planning activities.
- viii. Provide estimates for the year wise pricing potential of the output of the projects for next 15-20 years.
- ix. Provide commercial and economic input of the financial model for forecasting the project cashflows for next 15 to 20 years period
- x. Review of project construction, operational and maintenance costs and assess the Levelized Costs of generation.
- xi. Evaluate competitiveness of various alternative storage technologies and solutions.
- xii. Development of forward-looking scenarios (change of multiple variables) and sensitivities (change of one variable) for the selected study horizon years.

Scope 2 – Commercial and Regulatory Diligence

The Consultant shall assist the Institution in carrying out the following tasks –

- i. Review of the existing pre-feasibility report and economic assessment undertaken for the project(s).
- ii. Carry out commercial and regulatory assessment on issues that may have a bearing on the project(s).
- iii. Assess and highlight the regulatory requirements in terms of any approvals required, applications to be made, etc., and subsequently chalk out the timelines for securing the regulatory approvals.
- iv. Provide commercial input in finalizing regulatory approvals as well as petitions in case those need to be filed with the regulator.
- v. Assist the Institution in organizing investor consultation meetings with prospective developers to understand their views on the project(s).
- vi. Undertake an assessment of the creditworthiness of the client to analyze their financial capacity to make project payments, including termination compensation.
- vii. Assess and incorporate available fiscal incentives such as tax holidays and accelerated depreciation which can effectively be built into the project(s) and assist the team in evaluating the impact of these fiscal incentives.
- viii. Assess various PPP business models (private participation through O&M, EPC, financial incentive etc.) and provide inputs on suitability in the present context.
- ix. Provide inputs to the Institution on possible roles as well as risk & reward mechanisms for the PPP partner at various stages of the project(s).
- x. Coordinate with Technical Consultant (if required) to advice on the optimum project(s) technical design for value maximization in the evolving ancillary markets in India.
- xi. Make use of inputs from the Technical Consultant, Economic Assessment Consultant, E&S Scoping Consultant and Legal Consultant (if required), develop a robust, bankable financial model.
- xii. Undertake a detailed financial viability assessment of the project(s), incorporating any viability gap funding and/or concessional funding that could be mobilized.
- xiii. Based on financial model, provide suggestions including proposal for grants, if required, with justification for improving the viability of the project(s) along with cost and phasing of such grants. Identify the sources of the funds and advise on availability of grants from any government scheme. Determine assumptions related to return on equity, DSCR, other financial ratios, etc.
- xiv. Share specific international case studies to determine measures that can be followed in the context of the project(s).
- xv. Suggest possible actions and a roadmap for the project(s) to realize the market & economic benefits in the future.
- xvi. Provide opinion on the regulatory and commercial aspects for structuring issues, including determining the quantum of bank guarantee, liquidated damages, etc.
- xvii. High level assessment of tax implications on the Project such as import duties on key components, corporate tax, service/GST etc.

(3) Eligibility Criteria & other conditions for empanelment as Commercial & Market Demand Assessment Consultant:

- (i) Applicants must be corporatized entities (Private/Public Ltd Cos, Partnership Firms, LLPs).
- (ii) Project Size for which engagement (of similar Scope of works) provided (Completed Assignments): At least two projects of Rs. 250 crores, or above in size.
- (iii) Consultant shall have sufficient manpower with adequate technical expertise and experience to carry out the work assigned under the scope of services.
- (iv) Promoters / Key Technical Persons / Team Composition: Promoters / Key Technical Persons / Team Composition shall be provided, with their experience details.
- (v) Office Locations: To provide addresses of Corporate Office / Head Quarters as well as Regional Offices, in various States.
- (vi) Documents Required: Agencies to provide the following documents, as a part of their application submission:
 - (a) Copy of Certificate of Incorporation,
 - (b) Copy of PAN Card,
 - (c) Covering letter, clearly indicating the category(ies) of empanelment request.
 - (d) Letter of Authority signed by Key Management Personnel (KMP) as per format prescribed in **Annexure – II**.
 - (e) Audited Annual Accounts for the last 3 years, preceding the application date. In case unaudited quarterly / half yearly / nine monthly reports available, same may be furnished along with audited Annual reports.
 - (f) Documents relating to the agencies / consultant's experience and specific role / Scope of Works shall be provided in the form of Work Orders / Contracts / LOI / LOA / Completion Certificates for projects being demonstrated as eligible projects for minimum 2 projects (More information can be furnished to demonstrate experience, expertise & capability in the sector and capacity of engagement).
 - (g) An undertaking for the below mentioned points:
 - i. must be solvent, with no ongoing legal cases affecting solvency or service capability.
 - ii. should have no record of involvement in any unfair/corrupt/fraudulent/collusive/coercive practices.
 - iii. must not have been blacklisted by any Government authority/PSU/FI in India.
 - iv. should not have been convicted in any offence by any Regulatory Authority/Governing body.
 - v. should have no involvement in criminal/wrongful acts or contempt of court.
 - vi. should have no agreement failure in the BFSI sector in the last three years, nor termination for breach upheld by court/arbitral ruling.
 - (h) References (with contact details) from 3 clients, for whom similar Scope of Works have been executed. The Institution at its discretion may obtain opinion on the

applicant in respect of its assignments from the respective hiring institution, as per format prescribed in **Annexure – III**.

- (i) The application should be filled strictly as per prescribed format prescribed in **Annexure – IV**.
 - (j) The application should also include duly signed Integrity Pact as per prescribed format in **Annexure-VI**.
 - (k) The application should also include duly signed Undertaking for ownership control of applicant’s firm as per prescribed format in **Annexure-VII**.
- (vii) Empanelment will be for the use for National Bank for Financing Infrastructure and Development and done at the sole discretion of the Institution.
- (viii) Empanelment does not guarantee any commitment on the part of the Institution to assign the work. The agency fulfilling the criteria and found suitable will be included in the Institution’s Panel and the work will be assigned based on its internal procedure, cost competitiveness, experience with the agency etc.
- (ix) The empanelment applications received will be scrutinised and shortlisted for consideration based on the technical criteria (availability of technical & skilled manpower and required assignment done in number & size in the respective sector) as well as credential in the sector (past experience and qualitative aspects of the work done in the respective role). However, empanelment will be at the sole discretion of the Institution based on its need (including number of consultants to be empanelled) and the Institution shall not give any reasons for not empanelling any of the applicants.

(4) Evaluation Matrix

S. No.	Criteria	Total Marks	Marking System
1.	Relevant Experience of the Applicant, over the past 10 (ten) years preceding the date of proposal submission, as Commercial & Market Demand Assessment Consultant (as per harmonized master list of infrastructure published by DEA)	40	<p>a. Number of infrastructure projects for which consultancy services have been provided:</p> <p>A maximum of 20 marks will be awarded for the number of infrastructure projects for which applicant has provided Commercial & Market Demand Assessment Consultant.</p> <p>Each infrastructure project:</p> <p>2 marks for each project (Maximum of 10 projects)</p>

			<p>b. Size of infrastructure projects undertaken: Top five (size wise) projects will be considered, and a maximum of 10 marks shall be awarded</p> <p>For each project size – Marks Allocation</p> <ol style="list-style-type: none"> 1. Above 250 Cr - 2 mark for each project 2. Above 100 Cr - 1 mark for each project 3. Above 50 Cr - 0.5 mark for each project <p>(Maximum of 10 marks)</p> <p>c. Number of infrastructure sub-sectors in which Commercial & Market Demand Assessment has been done Maximum 10 marks shall be awarded for the number of sub-sectors in which Commercial & Market Demand Assessment has been done, as per the definition of Infrastructure projects in the Harmonized master list published by DEA</p> <p>Each sub-sector will get 2 marks with a maximum of 10 marks</p>
2.	Key Personnel Experience and Qualifications	30	<p>a. Number of key personnels having experience in Commercial & Market Demand Assessment A maximum of 30 marks will be awarded for such experience</p> <ol style="list-style-type: none"> 1. Number of persons having experience > 20 Years – 10 Marks each 2. Number of persons having experience from 15 Years to 20 Years – 8 Marks each

			<p>3. Number of persons having experience from 10 Years to 15 Years - 5 Marks each</p> <p>4. Number of persons having experience from 5 Years to 10 Years - 3 Marks each</p>
3.	Average annual turnover for last 3 Financial Years (FY) (FY 2022-23, FY 2023-24, FY 2024-25)	30	<p>a. Average annual turnover of the firm for last 3 financial years A maximum of 30 marks will be awarded</p> <p>1. Average annual turnover > 50 Cr – 30 Marks</p> <p>2. Average annual turnover from 30 Cr to 49 Cr – 20 Marks</p> <p>3. Average annual turnover from 10 Cr to 29 Cr – 10 Marks</p> <p>4. Average annual turnover from 1 Cr to 9 Cr – 5 Marks</p> <p><i>(Last 3 Years Annual Report to be attached by the applicant)</i></p>
	Total (1+2+3)	100	

Note:

1. In case of non-submission of the documentary evidence against any project(s), the same shall not be considered for evaluation purpose.
2. Page reference numbers of all supporting documents in the Appendix are mandatory.
3. The Institution at its discretion may obtain opinion on the applicant in respect of its assignments from the respective hiring institution.
4. The Consultant shall have sufficient manpower with adequate technical expertise and experience to carry out the work assigned under the scope of services.
5. Empanelment does not guarantee any commitment on the part of the Institution to assign any work. The agency fulfilling the criteria and found suitable will be included in the Institution's empanelled list and work will be assigned based on the Institution's internal procedures, experience with agency, cost competitiveness, etc.
6. The Institution will evaluate all applications and shall intimate the applicant of inclusion/exclusion, as the case may be, to the empanelled list. It retains the right to reject, call for additional information, check with references indicated, obtain market feedback and conduct background checks. It also would be reviewing overall empanelled list on periodic basis for inclusions/exclusions at its sole discretion.
7. Fees is payable only on engagement and not on empanelment, as per the scope/milestone decided on case-to-case basis, services of consultants, shall be required.
8. The applications received for empanelment will be scrutinized and shortlisted for consideration based on the technical criteria (availability of skilled legal manpower and

required assignment done in number & size) as well as market credentials (past experience and qualitative aspects of the work done), detailed evaluation matrix is mentioned under Evaluation Matrix in the document. However, empanelment will be at the sole discretion of the Institution based on its need (including number of consultants to be empanelled) and the institution need not give any reasons for not empanelling any of the applicants.

9. **Only those Applicant(s) will be shortlisted for Empanelment who scores 50 or more marks as stipulated in Evaluation Matrix clause.**

10. All applications with attachments to be addressed via email to: **rfp@nabfid.org**. In case of physical delivery, all documents shall be sent via post/courier to contact address mentioned in the facing page under heading “Application for Empanelment of Professional Agencies – Empanelment as Commercial & Market Demand Assessment Consultant”.

(4) Duration of Empanelment

The successful applicants who have been Empanelled after the evaluation of the RFE shall be intimated through email. The empanelment will be valid for 3 years with annual review, from the date of empanelment. However, the Institution reserves the right to remove any Agency from the panel any time after giving 15 days’ notice even before completion of 3 years.

(5) Right to Verification

The Institution reserves the right to verify any or all the statements made by the Applicant in the application and to inspect the Applicant’s facility, if necessary, to establish to its satisfaction about the Applicant’s capacity/capabilities to perform the job. The Applicant to extend all necessary assistance in this regard, failing which the Institution reserves the right to reject the Application.

(6) Right to Audit

- The Applicant shall be subject to audit by internal/ external auditors appointed by the Institution/ inspecting official from the Reserve Bank of India or peer banks or any regulatory authority, covering the risk parameters finalized by the Institution/ such auditors in the areas of services etc. provided to the Institution and Consultant is required to submit such certification by such auditors to the Institution. Applicant shall facilitate the same. The Institution can make its expert assessment on the efficiency and effectiveness of security, control, risk management, governance system and process created by the Applicant. The Applicant shall, whenever required by the auditors, furnish all relevant information, records/data to them. All costs for such an audit shall be borne by the Institution. Except for the audit done by Reserve Bank of India or any statutory/regulatory authority, the Institution shall provide reasonable notice not less than 7 (seven) days to consultant before such audit and same shall be conducted during normal business hours.
- Where any deficiency has been observed during audit of the Applicant on the risk parameters finalized by the Institution or in the certification submitted by the auditors, the Applicant shall correct/resolve the same at the earliest and /or within timelines stipulated by the Institution and shall provide all necessary documents related to resolution thereof and the auditor shall

further certify in respect of resolution of the deficiencies. The resolution provided by the Applicant shall require to be certified by the Auditors covering the respective risk parameters against which such deficiencies have been observed. The remediation of deficiencies will have to be done to the satisfaction of Auditors and/or the Institution and the decision of the Institution in this regard will be final. Failure to correct/resolve any deficiencies shall entitle the Institution to exercise any remedies available to it under this RFE including the right to terminate the empanelment.

- Applicant further agrees that whenever required by the Institution, it will furnish all relevant information, records/data to such auditors and/or inspecting officials of the Institution/Reserve Bank of India and/or any regulatory authority(ies). The Institution reserves the right to call for and/or retain any relevant information /audit reports on financial and security review with their findings undertaken by the Applicant. However, Applicant shall not be obligated to provide records/data not related to Services under the Agreement (e.g. internal cost breakup etc.).

(7) Limitation of Liability

- i. The maximum aggregate liability of the empanelled agency/consultants/applicants in respect of any claims, losses, costs, or damages arising out of or in connection with this RFE shall not exceed the total fees paid by the Institution for the applicable work that resulted in a claim.
- ii. Under no circumstances Institution shall be liable for any indirect, consequential or incidental losses, damages or claims including loss of profit, loss of business or revenue.
- iii. The limitations set forth herein shall not apply with respect to:
 - Claims that are the subject of indemnification pursuant to infringement of third-party intellectual property rights,
 - Damage(s) occasioned by the Gross Negligence or Wilful Misconduct of Consultant/ Service Provider,
 - Damage(s) occasioned by Consultant /Service Provider for breach of confidentiality obligations,
 - Regulatory or statutory fines imposed by a government or regulatory agency for non-compliance of statutory or regulatory guidelines applicable to the Institution.

(8) Sub-Contracting

No Sub-Contracting is allowed without the consent of the Institution. However, applicants are, with prior approval permitted, permitted to associate with individual organizations for delivery of select services and for providing specific proposition as deemed necessary, by the Institution.

(9) Confidentiality

The Institution reserves its right to recall all the Institution's materials including confidential information, if stored in Applicant's system or environment, at any time during the term of the Contract or immediately upon expiry or termination of Contract. Consultant shall ensure complete

removal of such material or data from its system or environment (including backup media) to the satisfaction of the Institution.

(10) Delay in Consultant/ Agency/ Applicant's Performance

- i. If at any time during the engagement, Consultant/ Agency/ Applicant should encounter conditions impeding timely delivery of the Services, The Consultant/ Agency/ Applicant shall promptly notify the Institution in writing of the fact of the delay, its likely duration and cause(s). As soon as practicable after receipt of Consultant/ Agency/ Applicant's notice, Institution shall evaluate the situation and may, at its discretion, extend Consultant/ Agency/ Applicant s' time for performance, in which case, the extension shall be ratified by the parties by amendment of the Contract.
- ii. Any delay in performing the obligation/defect in performance by Consultant /Agency/Applicant may result in termination of Contract.

(11) Penalties

The Empanelled Consultants shall be liable to pay a penalty of 1% of work order value, per week or part thereof for delay and not adhering to the time schedules of the work order. If the Empanelled Consultants fail to complete the due performance in accordance with the terms and conditions of the work order, the Institution reserves the right either to cancel the work order or to accept performance already made by the empanelled Applicant. Both Penalty and Liquidated Damages are independent of each other and are applicable separately and concurrently. Penalty and Liquidated Damages are not applicable for reasons attributable to the Institution and Force Majeure. However, it is the responsibility of the Empanelled Consultants to prove that the delay is attributable to the Institution and Force Majeure. The Empanelled Consultants shall submit the proof authenticated by the Applicant and Institution's official that the delay is attributed to the Institution and/or Force Majeure along with the bills requesting payment.

- The Applicant shall fulfil its obligations under the agreement entered into with the Institution, in a professional manner.
- If any act or failure by the applicant under the agreement results in failure or inoperability of systems and if the Institution must take corrective actions to ensure functionality of its property, the Institution reserves the right to impose penalty, which may be equal to the cost it incurs or the loss it suffers for such failures.
- If the applicant fails to complete the due performance of the contract, the Institution reserves the right either to cancel the order or to recover a suitable amount as deemed reasonable as Penalty / Liquidated damages for non-performance. Agreement violation will attract penalties.

(12) Code of Integrity and Debarment / Banning

- (A) The Applicant and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the application process. Notwithstanding anything to the contrary contained herein, the Institution shall reject application without being liable in any manner whatsoever to the Applicant if it determines that the applicant has, directly or indirectly or through an agent, engaged in corrupt/fraudulent/coercive/undesirable or restrictive practices in the application process.

- (B) Applicants are obliged under this clause to Suo-moto proactively declare any conflicts of interest (pre-existing or as and as soon as these arise at any stage) in RFE process or execution of Contract. Failure to do so would amount to violation of this code of integrity.
- (C) Any Applicant needs to declare any previous transgressions of such a code of integrity with any entity in any country during the last three years or of being debarred by any other procuring entity. Failure to do so would amount to violation of this code of integrity.
- (D) For the purposes of this clause, the following terms shall have the meaning hereinafter, respectively assigned to them:
- **“Corrupt practice”** means making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;
 - **“Fraudulent practice”** means any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declarations or providing false information for participation in a RFE process or to secure a contract or in execution of the contract;
 - **“Coercive practice”** means harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a Contract;
 - **“Anti-competitive practice”** means any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of the Competition Act, 2002, between two or more Applicants, with or without the knowledge of the Institution, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;
 - **“Obstructive practice”** means materially impede the Institution’s or Government agencies investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the Institution’s rights of audit or access to information;
 - In accordance with the compliance of adoption of Integrity Pact (As per CVC order no. 41/12/07) Independent External Monitors (IEMs) will monitor and review the entire process. The details of IEMs are as under:

Name	Shri Jayant Dasgupta	Shri Umakant Lal
Cadre	IAS (Retired)	IPS (Retired)

Address	Flat No.-52, Nivedita Kunj, Sec-10, R.K. Puram, New Delhi-110022	403, Bhabha Tower, Grihapravesha Buildteck, Sec-77, Noida (UP)-201304
Email ID	dasgupta.jayant@gmail.com	umakantlal@yahoo.co.in

(E) Debarment/Banning

The Institution shall reserve the right to terminate a consultant's empanelment at any time without explanation. Grounds for de-empanelment shall include, but not be limited to:

- *Structural Changes*: Change of name, ownership, management, mergers, acquisitions, or demergers affecting the consultant's eligibility.
- *Ethical Violations*: Breach of Code of Conduct (refer to **Annexure V**), secrecy, confidentiality, or unethical use of empanelment status.
- *Non-Compliance*: Repeated non-responsiveness, refusal of work without cause, failure to follow the Institution's instructions, or delegation of work without permission.
- *Fraud & Misrepresentation*: Providing false or misleading information, hiding information, falsifying records, or engaging in corrupt, fraudulent, collusive or coercive practices.
- *Legal & Reputational Issues*: Blacklisting by authorities, criminal offenses, legal proceedings affecting solvency, insolvency, or bankruptcy.
- *Misconduct*: Threats, intimidation, abuse of the Institution's representatives, or lobbying for assignments.
- *Performance Issues*: Unacceptable delays, failure to meet quality standards, non-performance, or lack of discipline.
- *Solvency Issues*: Insolvency/bankruptcy or passing of a winding up resolution.

Empanelment/participation of Applicants and their eligibility to participate in the Institution's procurements is subject to compliance with code of integrity and performance in contracts as per terms and conditions of contracts. The following grades of debarment from empanelment/participation in the Institution's procurement process shall be considered against delinquent Vendors/Bidders/Applicants:

(i) **Holiday Listing (Temporary Debarment - suspension):**

Whenever an applicant is found lacking in performance, in case of less frequent and less serious misdemeanours, the Consultants may be put on a holiday listing (temporary debarment) for a period up to 12 (twelve) months. When a consultant is on the holiday listing, he is neither invited to bid nor are his bids considered for evaluation during the period of the holiday. The Consultant is, however, not removed from the list of empanelled service providers, if any. Performance issues which may justify holiday listing of the Applicants are:

- (a) Applicants who have not responded to requests for quotation/tenders consecutively three times without furnishing valid reasons, if mandated in the empanelment contract (if applicable);

- (b) Repeated non-performance or performance below specified standards (including after sales services and maintenance services etc.);
- (c) Applicants undergoing process for removal from empanelment/participation in procurement process or banning/debarment may also be put on a holiday listing during such proceedings.

(ii) Debarment from participation including removal from empaneled list.

Debarment of a delinquent Consultant (including their related entities) for a period (one to two years) from the Institution's procurements including removal from empanelment, wherever such Consultant is empanelled, due to severe deficiencies in performance or other serious transgressions. Reasons which may justify debarment and/or removal of the Consultant from the list of empanelled Consultants are:

- (a) Without prejudice to the rights of the Institution in this RFE, if an Applicant is found by the Institution to have directly or indirectly or through an agent, engaged or indulged in any corrupt/fraudulent/coercive/undesirable or restrictive practices during the application process, such applicant shall not be eligible to participate in any expression of interest/request for proposal issued by the Institution during a period of 2 (two) years from the date of debarment.
- (b) Applicant fails to abide by the terms and conditions or there is change in its production/service line affecting its performance adversely or fails to cooperate or qualify in the review for empanelment.
- (c) If Applicant ceases to exist or ceases to operate in the category of requirements for which it is empanelled;
- (d) Bankruptcy or insolvency on the part of the Applicant as declared by a court of law; or
- (e) Banning by Ministry/department or any other government agency.
- (f) Other than in situations of force majeure, technically qualified bidder withdraws from the procurement process or after being declared as successful bidder: (i) withdraws from the process; (ii) fails to enter into a Contract; or any other document or security required in terms of the RFE documents.
- (g) If the Central Bureau of Investigation/CVC/C&AG or Compliance/Vigilance Department of the Institution or any other investigating agency recommends such a course in respect of a case under investigation.
- (h) Employs a government servant or the Institution's officer within two years of his retirement, who has had business dealings with him in an official capacity before retirement; or

- (i) Any other ground, based on which the Institution considers, that continuation of Contract is not in public interest.
- (j) If there is strong justification for believing that the partners/directors/proprietor/agents of the firm/company have been guilty of violation of the code of integrity or Integrity Pact (wherever applicable), evasion or habitual default in payment of any tax levied by law; etc.

(iii) Termination for Insolvency

Institution may, at any time, terminate the Contract by giving written notice to the selected agency, if it becomes bankrupt or insolvent or any application for bankruptcy, insolvency or winding up has been filed against it by any person. In this event, termination will be without compensation, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to Institution.

(iv) Banning from the Institution

For serious transgression of code of integrity, a delinquent Consultant (including their related entities) may be banned/debarred from participation in a procurement process of the Institution for a period not exceeding three years commencing from the date of debarment.

De-empaneled consultants will have the opportunity to be heard before action is taken. The de-empanelment period will be determined based on severity, and severe cases may result in blacklisting. Re-empanelment thereafter shall be restricted for a period as specified by the appropriate internal authorities, with name changes not permitted for re-application. Legal disputes arising out of such de-empanelments must be resolved in Mumbai courts.

(v) Integrity Pact (IP)

Consultants/Agency/Applicants, only those who commit themselves to Integrity Pact (IP) with the Institution, would be considered competent to participate in the RFE process. In other words, entering into this pact (attached as **Annexure-VI**) of this RFE would be the preliminary qualification. IP shall cover all phases of the engagement.

(13) Disputes / Arbitration / Mediation (Applicable only in case of successful bidders)

- (A) All disputes or differences whatsoever arising between the parties out of or in connection with the Contract (including dispute concerning interpretation) or in discharge of any obligation arising out of the Contract (whether during the progress of work or after completion of such work and whether before or after the termination of the Contract, abandonment or breach of the Contract), shall be settled amicably. If however, the parties are not able to solve them amicably within 30 (thirty) days after dispute occurs as evidenced through the first written communication from any party notifying the other regarding the disputes, either party (The Institution or Applicant), give written notice to

other party clearly setting out there in specific dispute(s) and/or difference(s) and shall be referred to a sole arbitrator mutually agreed upon, and the award made in pursuance thereof shall be binding on the parties. In the absence of consensus about the single arbitrator, the dispute may be referred to an arbitration panel; one to be nominated by each party and the said arbitrators shall nominate a presiding arbitrator, before commencing the arbitration proceedings. The arbitration shall be settled in accordance with the applicable Indian Laws and arbitration proceeding shall be conducted in accordance with Arbitration and Conciliation Act 1996 and any amendment thereto. Any appeal will be subject to the exclusive jurisdiction of courts in Mumbai.

- (B) Applicant shall continue to work under the Contract during the arbitration proceedings unless otherwise directed by the Institution or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrator is obtained.
- (C) Any dispute of value Rupees 10 Crores or above which remains unresolved between the parties will be referred to the Mediation as per the Mediation Act 2023.
- (D) Arbitration / Mediation proceeding shall be held at Mumbai, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be in English.

(14) Applicable Law

The Contract shall be interpreted in accordance with the laws of the Union of India and shall be subjected to the exclusive jurisdiction of courts at Mumbai.

(15) Governing Language

The governing language shall be English.

(16) Taxes & Duties

- (A) Applicant shall be liable to pay all corporate taxes and income tax that shall be levied according to the laws and regulations applicable from time to time in India and the commercial price bid by consultant shall include all such taxes in the quoted price.
- (B) Income / Corporate Taxes in India: The Applicant shall be liable to pay all corporate taxes and income tax that shall be levied according to the laws and regulations applicable from time to time in India and the commercial price Bid by the Bidder shall include all such taxes in the contract price.
- (C) All expenses, stamp duty and other charges/ expenses in connection with the execution of the Contract because of this RFP process shall be borne by consultant. The Contract would be stamped as per Maharashtra Stamp Act, 1958 and any amendment thereto.

(17) Tax Deducted at Source

- (A) Wherever the laws and regulations require deduction of such taxes at the source of payment, the Institution shall effect such deductions from the payment due to applicant.

The remittance of amounts deducted and issuance of certificate for such deductions shall be made by the Institution as per the laws and regulations for the time being in force. Nothing in the Contract shall relieve Applicant from his responsibility to pay any tax that may be levied in India on income and profits made by consultant in respect of this Contract.

- (B) Applicant's staff, personnel and labor will be liable to pay personal income taxes in India in respect of such of their salaries and wages as are chargeable under the laws and regulations for the time being in force, and Applicant shall perform such duties in regard to such deductions thereof as may be imposed on him by such laws and regulations.

(18) Notices

Any notice given by one party to the other pursuant to this Contract shall be sent to other party in writing or by email and confirmed in writing to other Party's address. The notice shall be effective when delivered or on the notice's effective date, whichever is later.

Annexure-I- Harmonized List of Infrastructure Sub-sectors

The following are the sectors/sub-sectors which fall under the Harmonized Master List of infrastructure sub-sectors (as updated from time to time by the Department of Economic Affairs (DEA))

(a) Transport & Logistics

- (i) Roads & Bridges
- (ii) Ports
- (iii) Shipyards
- (iv) Inland Waterways
- (v) Airport
- (vi) Railways
- (vii) Urban Public Transport
- (viii) Logistics Infrastructure
- (ix) Bulk Material Transportation Pipelines

(b) Energy

- (i) Electricity Generation
- (ii) Electricity Transmission
- (iii) Electricity Distribution
- (iv) Oil / Gas / Liquefied Natural Gas (LNG) storage Facility
- (v) Energy Storage systems

(c) Water & Sanitation

- (i) Solid Waste Management
- (ii) Water Treatment Plants
- (iii) Sewage collection, treatment and disposal system
- (iv) Irrigation (dams, channels, embankments, etc.)
- (v) Storm Water Drainage System

(d) Communication

- (i) Telecommunication Fixed Network
- (ii) Telecommunication Towers
- (iii) Telecommunication & Telecom Services
- (iv) Data Centres

(e) Social & Commercial Infrastructure

- (i) Education Institutions
- (ii) Sports Infrastructure
- (iii) Hospitals
- (iv) Tourism Infrastructure

- (v) Common Infrastructure for Industrial Parks
- (vi) Post Harvest Storage Infrastructure
- (vii) Terminal Markets
- (viii) Cold Chain
- (ix) Affordable Housing
- (x) Affordable Rental Housing complex
- (xi) Exhibition cum Convention Centre

Annexure – II – Format for Letter of Authority

Letter of Authority

[Company Letterhead]

Date: [Date]

To Whom It May Concern

This is to formally authorize **[Appointee's Full Name]**, holder of **[Appointee's Identification/Adhaar Number]**, as the official signing authority on behalf of **[Company/ Firm Name]**, registered under the laws of **[Country/State]**, for all matters related to providing **Transaction Advisory Services (TAS) / Urban Infrastructure Development Consultancy / Technical Consultancy / Environmental, Social, and Governance (ESG) Services Consultancy / Commercial & Market Demand Assessment** (Please specify, as the case maybe) to National Bank for Financing Infrastructure and Development as per the “Request for Empanelment of Professional Consultants / Agency’s for various services **as mentioned in their Request for Empanelment (RFE) dated _____**. This authority includes, but is not limited to, signing documents, contracts, agreements, and performing any related tasks as necessary.

[Appointee's Full Name] has been authorized as per the resolution passed by the Board/ Partners of the of **[Company/ Firm Name]**, to act on behalf of the company/ firm in all matters requiring signatures and other authorizations in connection with [specific operations, business transactions, etc.]. This authorization is valid until further notice, unless otherwise revoked in writing by the company.

Please give full recognition to this individual in all matters where they are required to act as the authorized representative of **[Company/ Firm Name]**.

If you have any further questions or require additional verification, please do not hesitate to contact us.

Sincerely,

[Signature of Authorized Person]

[Full Name of Authorized Person]

[Position/Title]

[Company Name]

[Company Address]

[Contact Information]

Annexure - III – Format for Client References

Submission of Client References

Date: [Date]

To Whom It May Concern

Particulars	Details
Client Information	
Client Name	
Client address	
Name of the contact person and designation	
Phone number of the contact person	
Email address of the contact person	
Project Details	
Brief Details of Engagement with Scope of Work	
Current Status (In-Progress / Completed)	
Client Feedback	

Annexure – IV – Format for Empanelment of Consultants as Transaction Advisory Services (TAS) Consultant / Urban Infrastructure Development Consultant / Technical Consultant/ Environmental, Social, and Governance (ESG) Services Consultant / Commercial & Market Demand Assessment Consultant

NATIONAL BANK FOR FINANCING INFRASTRUCTURE AND DEVELOPMENT – EMPANELMENT OF CONSULTANTS

A. DETAILS OF CONSULTANT

Particulars	Details
Name of the Consultant	
Consultant Category Applied For	
Nature of Present Activity of Firm	
Office Address	
Name Of Contact Person (Pls provide Senior Personnel Contact)	
Designation	
Email ID	
Mobile No	
Date of Establishment	
If already working / worked with the Institution (if yes, please provide details)	

B. CREDENTIALS & DIRECTOR DETAILS

Financials (₹ in Lacs) [As on March 31, 2025]					
Paid up capital	Net Worth	Revenue	PAT	Borrowings	Debt /Equity
Details of Board of Directors			Directors as under:		
			1.		
			2.		
			3.		
			4.		
Presently empanelled with:					
1.					
2.					
Other previous empanelment:					
1.					
2.					

C. DETAILS OF PAST EXPERIENCE (LAST 3 YEARS)

Name of the Institution	Services Provided from		Type of Services Provided*	Project Size (INR in crores) for which services provided	Detailed Scope**	Client contact details coordinating the engagement – Email ID & Mobile No.
	From	To				

*Type of Services Provided – Transaction Advisory Services (TAS) / Urban Infrastructure Development Consultancy / Technical Consultancy / Environmental, Social, and Governance (ESG) Services Consultancy / Commercial & Market Demand Assessment with relevant details.

** Scope of Works to be detailed and descriptive, with minimum to be as provided in the Mandate letter by respective clients / Institutions.

D. DETAILS OF MANPOWER & EXPERTS

Name of the Expert*	Professional Experience Engagement		Area of Expertise	Organizations worked for	Projects works as Team Lead	Projects worked as Team Member	Scope of works* Undertaken
	From	To					

* Scope of Works to be detailed and descriptive, with minimum to be as provided in the Mandate letter by respective clients / Institutions.

Note:

1. As a part of the empanelment process, the Institution may seek more information to conclude the empanelment proposal, if required.
2. All pages, once filled shall be duly signed and sealed by Authorised signatory

Annexure V – Code of Conduct for Consultants

Upon being inducted into the List of Empanelled Consultants for the Institution, consultants would be expected to:

- 1) Act professionally, accurately, and in an unbiased manner
- 2) Be truthful and fair to the assigned work without any fear or favor
- 3) Use the information provided by/acquired from the client judiciously
- 4) Maintain confidentiality of all information received/acquired in connection with assignment
- 5) Avoid and/or declare any conflict of interest that may affect the work to be carried out
- 6) Not act in a manner detrimental to the reputation of the Institution or any of its clients
- 7) Co-operate fully in any formal inquiry procedure

Annexure VI – Integrity Pact

INTEGRITY PACT

(To be Stamped as an Agreement)

Between

NATIONAL BANK FOR FINANCING INFRASTRUCTURE AND DEVELOPMENT, a statutory body established under the National Bank for Financing Infrastructure and Development Act, 2021 having its office at the Capital, A Wing, 15th Floor- 1503, G Block, Bandra Kurla Complex, Bandra (East), Mumbai – 40005, hereinafter referred to as “The Institution,”

and

_____ hereinafter referred to as “The Applicant.”

Preamble

The Institution intends to award contract/s for _____, under laid down organisational procedures, The Institution values full compliance with all relevant laws of the land, rules, regulations, economical use of resources, and fairness / transparency in its relations with its empanelled Consultants/ or Contractor(s).

To achieve these goals, the Institution shall appoint Independent External Monitors (IEMs) who shall monitor the tender process and the execution of the contract for compliance with the abovementioned principles.

Section 1 – Commitments of the Institution

- 1) The Institution commits itself to take all measures necessary to prevent corruption and to observe the following principles: -
 - a. No employee of the Institution, personally or through family members, shall in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - b. The Institution shall treat all Applicants with equity and reason during the RFE process. The Bank shall, in particular, before and during the RFE process, provide to all Applicants the same information and shall not provide to any Applicant(s) confidential / additional information through which the Applicant(s) could obtain an advantage in the RFE process or the contract execution.
 - c. The Institution shall exclude from the process all known persons having conflict of interest.

Section 2 – Commitments of the Applicant(s)

- 1) The Applicant(s) commits themselves to take all measures necessary to prevent corruption. The Applicant(s)/ commits themselves to observe the following principles during participation in the tender process and the contract execution.
 - a. The Applicant(s) shall not, directly or through any other person or firm, offer, promise, or give to any of the Institution’s employees involved in the RFE process or the execution of the contract or to any third person any material or other benefit which they are not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or the execution of the contract.
 - b. The Applicant(s) shall not enter with other Applicants into any undisclosed agreement or understanding, whether formal or informal, in violation of the Competition Act, 2002 (as amended from time to time). This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the tender process.
 - c. The Applicant(s) shall not commit any offence under the relevant IPC/PC Act; further, the Applicant(s) shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Institution as part of the business relationship, regarding plans, technical proposals, and business details, including information contained or transmitted electronically.
 - d. The Applicant(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Applicant(s) of Indian Nationality shall furnish the name and address of the foreign Banks, if any. Further details, as mentioned in the “Guidelines on Indian Agents of Foreign Suppliers,” shall be disclosed by the Applicant(s). Further, as mentioned in the Guidelines, all the payments made to the Indian agent/representative must be in Indian Rupees only.
 - e. The Applicant(s) shall, when presenting their bid, disclose any and all payments made, is committed to, or intends to make to agents, brokers, or any other intermediaries in connection with the award of the contract.
 - f. Applicant(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision.
 - g. If the Applicant or any employee of the Applicant or any person acting on behalf of the Applicant/Contractor, either directly or indirectly, is a relative of any of the officers of the Employer, or alternatively, if any relative of an officer of the Employer has financial interest/stake in the Applicant(s) firm (excluding Public Ltd. Company listed on Stock Exchange), the same shall be disclosed by the Applicant at the time of filling of tender. The term ‘relative’ for this purpose would be as defined in Section 2(77) of the Companies Act 2013.
- 2) The Applicant(s) shall not instigate third persons to commit offences outlined above or be an accessory to such offences.

- 3) The Applicant(s) shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the Employer.

Section 3 - Disqualification from the tender process and exclusion from future contracts

If the Applicant(s), before award or during execution, has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Institution is entitled to disqualify the Applicant(s) from the tender process or take action as per laid down procedure to debar the Applicant(s) from participating in the future procurement processes of the Government of India.

Section 4 – Compensation for Damages

- 1) If the Institution has disqualified the Applicant(s) from the tender process before the award according to Section 3, the Institution is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
- 2) If the Institution has terminated the contract according to Section 3, or if the Institution is entitled to terminate the contract according to Section 3, the Institution shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 – Previous transgression

- 1) The Applicant declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
- 2) If the Applicant makes an incorrect statement on this subject, the Institution shall act like para 2) of Section 4 above.

Section 6 – Equal treatment of all Applicants / Contractors / Subcontractors

In the case of Sub-contracting, the Institution Contractor shall take responsibility for adopting the Integrity Pact by the Sub-contractor.

- a. The Institution shall enter into agreements with identical conditions as this one with all Applicants and Contractors.
- b. The Institution shall disqualify from the tender process all applicants who do not sign this Pact or violate its provisions.

Section 7 – Criminal charges against violating Applicant(s) / Contractor(s) / Subcontractor(s)

If the Institution obtains knowledge of the conduct of Applicant, Contractor, or Subcontractor, or of an employee or a representative or an allied firm of a Applicant, Contractor or Subcontractor which

constitutes corruption, or if the Institution has substantive suspicion in this regard, the Institution shall inform the same to the Chief Vigilance Officer.

Section 8 – Independent External Monitor

- 1) The Institution shall appoint competent and credible Independent External Monitor(s) for this Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review, independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- 2) The Monitor is not subject to instructions by the parties' representatives and performs their functions neutrally and independently. The Monitor would have access to all Contract documents whenever required. It shall be obligatory for them to treat the information and documents of the Applicants/Contractors as confidential. They report to the Management of the Institution.
- 3) The Applicant(s)/Contractor(s) accepts that the Monitor has the right to access without restriction, all Project documentation of the Institution, including that provided by the Contractor. Upon their request and demonstration of a valid interest, the Contractor shall also grant the Monitor unrestricted and unconditional access to their project documentation. The same applies to Subcontractors.
- 4) The Monitor is under contractual obligation to treat the information and documents of the Applicant(s)/ Contractor(s)/ Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and 'Absence of Conflict of Interest.' In case of any conflict of interest arising later, the IEM shall inform the Management of the Institution and recuse themselves from that case.
- 5) The Institution shall provide the Monitor with sufficient information about all meetings among the parties related to the Project, provided such meetings could impact the contractual relations between the Institution and the Contractor. The parties offer the Monitor the option to participate in such meetings.
- 6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, they shall inform the Management of the Institution and request the Management to discontinue or take corrective action or other relevant action. The Monitor can, in this regard, submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action, or tolerate action.
- 7) The Monitor shall submit a written report to the Management of the Institution, within 8 to 10 weeks from the date of reference or intimation to him by the Institution and, should the occasion arise, submit proposals for correcting problematic situations.
- 8) If the Monitor has reported to the Management of the Institution a substantiated suspicion of an offence under the relevant IPC/ PC Act, and the Management of the Institution has not, within the reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- 9) The word 'Monitor' would include both singular and plural.

Section 9 – Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Applicants, 6 months after the contract has been awarded. Any violation of the same would entail disqualifying the applicants and exclusion from future business dealings.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this Pact as specified above, unless it is discharged / determined by the Management of the Institution.

Section 10 – Other provisions

- 1) This agreement is subject to Indian Law. The place of performance and jurisdiction is the place from where the Tender/ Contract is issued.
- 2) Changes, supplements, and termination notices must be submitted in writing. Side agreements have not been made.
- 3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- 4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties shall strive to come to an agreement according to their original intentions.
- 5) Issues like Warranty / Guarantee, etc., shall be outside the purview of IEMs.

-----Sd-----

-----Sd-----

(For & On behalf of the Institution)

(For and on behalf of Applicant/ Contractor)

(Office Seal)

(Office Seal)

Place ----- Date -----

Witness 1: _____ Witness 1: _____

(Name & Address)

(Name & Address)

Annexure VII – Undertaking for the Ownership Control of Applicant’s Firm

(To be submitted by the Applicant)

Date:

To,
National Bank for Financing Infrastructure & Development (Institution)
The Capital, A wing, 15th floor – 1503, G block
BKC, Bandra, Mumbai - 400051

Subject: Undertaking Regarding Ownership and Control of the Applicant’s Firm

Dear Sir/Madam,

We, _____ having our registered office at _____, do hereby undertake and confirm that our firm is not owned or controlled by any Director, Employee, or their relatives of Institution.

We further declare that:

1. No Director or Employee of Institution, or their relatives as defined under Sec 2 (77) Companies Act, 2013, has any ownership, controlling interest, or financial stake in our firm.
2. We have disclosed any potential conflict of interest, if any, and confirm compliance with all applicable guidelines related to procurement and bidding.
3. In case any such conflict of interest is discovered at a later stage, we accept that Institution reserves the right to disqualify our bid or take any appropriate action, as deemed necessary.

For and on behalf of
[Name of the Applicant’s Firm]
Authorized Signatory