

**National Bank for Financing Infrastructure and Development (NaBFID)**

**राष्ट्रीय अवसंरचना वित्तपोषण और विकास बैंक (नैबफिड)**

**शुद्धिपत्र/ Corrigendum1**

Date: 18.08.2023

संदर्भ : एनएबीएफआईडी/प्रशासन/आरएफपी/13' दिनांक 11.08.2023.

Ref: 'NaBFID /Admn / RfP / 13' dated 11.08.2023.

Last Date for submission of Bid: 25.08.2023 up to 15.00 hrs.

**GeM RFP ID:** - GEM/2023/B/3814372

<b><u>Clause No.</u></b>	<b><u>Present clause</u></b>	<b><u>Revised clause</u></b>
Commercial Price Bid, S No – (C) Page No 59 of RFP	Total Annual payment towards <b>manpower</b> and AMC [(A *36)+ B = C]	Please read S No – (C) as under: -  Total payment towards <b>Management/ Supervision/ Profits, etc (A) and AMC (B)</b>  [(A *36)+ B = C].  <b>Fees will be paid on monthly basis.</b>
Electrical maintenance services: Page No- 52 of RFP	Note:- Cost of Consumable Items/Spare Parts for Minor Electrical maintenance & repairs viz PVC insulation tape, screws, rawlplug, Small Clamps, Connectors, 5/15 Amps Switches & Sockets of same model & make as existing power supply for LED downlights, Electronic Choke/driver for Tube Light fittings, Tube Starter, CFL/LED Lamps, Doorbell, etc. (Replacement to be with similar items/spares as existing or advanced version of items only) complete will be under the scope of the services and no extra payment will be made to the vendor. However, cost of high valued items required for the services will be paid extra as per actual (pre- approved by NaBFID)  (All spares to be used shall be of standard brand)	As there is no AMC for Electrical maintenance services is proposed, hence this note is not relevant. Please ignore this note.
Reply/ Remarks on Pre-Bid queries raised by Bidders		Annexure-I

**PRE-BID QUARIES AND OUR CLARIFICATION**

<b>Observations made by prospective Bidders</b>	<b>Our clarification</b>
<p><b>Bidder Query:</b> - In Price Bid S No (D), commission on cost of consumable items/ spare parts and related purchases in Percentage. Please explain how to quote in percentage. (Page No 59 of RFP)</p>	<p>Example:- suppose total purchase towards consumables etc is Rs 200000/- and commission percentage quoted by the Bidder is 10%. Then he will get commission of Rs 20,000/-.</p> <p>However, for the purpose of Bid comparison, the estimated purchase per annum to be assumed as Rs 5,00,000/- but the payment will be based on actual consumption against the bills with prior approval of NaBFID. This % shall be constant for three years. Accordingly, the Bidder need to quote his commission percentage for consumables to be procured for use of NaBFID.</p>
<p><b>Bidder Query:</b> - Bidder is in this business for last 20 years and attended facility management assignments with Government, Semi Govt and corporates. They regularly participate on GeM portal and submit their registration certificate of MSME and NSC to claim exemption from submission of E.M.D. as per Government Guidelines.</p> <p>They sought confirmation that whether they can claim exemption from Submission of EMD of Rs1,00,000/- by submitting copies of their MSME and NSC certificates.</p>	<p><i>In terms of Rule 170 of GFR, to safeguard against a bidder's withdrawing or altering its bid during the bid validity period in the case of advertised or limited tender enquiry, Bid Security (also known as Earnest Money) is to be obtained from the bidders <b>except Micro and Small Enterprises (MSEs)</b> as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department.</i></p> <p>In view of above rule, exception of EMD to the eligible Micro and Small Enterprises (MSE) bidders as per MSMED Act subject to submission of required documents by the bidders for availing such exemption.</p>
<p>Providing licensed electrician all working days. License issued by State licensing authority / PWD to be provided before commencement of work. (RFP Page No 51 &amp; 62, Point 1)</p>	<p>Necessary license for doing electricity work as per the Govt. / Local authorities guidelines, is required.</p>

<p><b>Bidder Query:</b> - Electrician's ITI license will be provided, and company's electrical license will be provided. Wireman License not required for this work.</p>	
<p>Any variation in the minimum wages including any revision in the dearness allowances payable from time to time as announced by the Government shall be absorbed in the quote rates by the service provider. The service provider shall maintain register/records as required under the aforesaid statutes and produce the same as and when required to do so by the Institution. (RFP Page No 27, Point 5b)</p> <p><b>Bidder Query:</b> - With reference to wages mentioned on Page 61 annexure - i, any hike / revision in wages &amp; its subsequent impact on other categories should be reimbursed by bank as per the prevailing rates issued by the Government of India from time to time along with the management fees.</p>	<p>Any revision in minimum wages by the Central Govt will be reimbursed to the Facility Management Service provider as per the revised rates. However, Management/ Supervision/ Profits, etc (as mentioned on page 61, annexure-i) will remain unchanged for 3 years.</p>
<p>Commercial Price Bid (RFP Page No 59)</p> <p><b>Bidder Query:</b> - All Materials required for Housekeeping; FMS &amp; AMC services based on the actual requirement to be reimbursed by the bank based on the quoted percentage for additional supply of items.</p>	<p>Please refer to the “Overall Guidelines” at Page No 55 of RFP &amp; “Commercial Price Bid” , Page no 59 of RFP.</p> <p>The FMS Provider shall co-ordinate the procurement of all materials pertaining to housekeeping. The material will be paid for separately at agreed rates. Further, Commission on cost of consumable items/spare parts and related purchases will be paid to the successful bidder based on the percentage of commission mentioned in its Commercial Price Bid. Further, the spares covered under AMC will not be re-imbursed , as it is also included in AMC.</p>
<p>Commercial Price Bid (RFP Page No 59)</p> <p><b>Bidder Query:</b> - Pantry Maintenance, Cleaning and AMC services not covered in this contract.</p>	<p>This RFP includes housekeeping services and AMC as mentioned in scope of work. Further, Pantry services are not included in this RFP.</p>
<p>Help desk to be maintained and operational for at least 10 hours a day, Monday to Friday. (RFP Page No 55, Point G - (11))</p> <p><b>Bidder Query:</b> - Help desk to be maintained and operational for at least 8 hours a day (one shift) from Monday to Friday.</p>	<p>As per our requirement the Help desk should be available for 10 hours a day, from Monday to Friday.</p>
<p>Leave, Festival &amp; National Holidays Wages not considered (RFP Page No 61, Annexure - i)</p>	<p>The wages are considered as per notification reference F.No. 1/ s(3)i 2023-LS-II dated</p>

<p><b><u>Bidder Query:</u></b> - Leave, Festival &amp; National Holiday wages should be considered as per statutory laws of government of India. Kindly share the revised manpower payment details as per annexure - i.</p> <p>In case of Overtime for employee's based on bank's requirement, overtime wages amount to be reimbursed.</p>	<p>03.04.2023 wherein minimum wages to be paid for 26 days. If Bidders feel that they should consider Leave, Festival &amp; National Holiday wages, they have to add this amount in Commercial Price Bid (Sr No “K” of Annexure-i) in “<b><u>Management/ Supervision/ Profits, etc</u></b>”. head.</p>
<p>The contractor must provide Uniform (displaying contractor’s name), shoes, hand gloves, personal protective equipment, necessary tools, etc. to all their staff members. (RFP Page No 62, Point No. 7)</p> <p><b><u>Bidder Query:</u></b> - Uniform along with all basic tools will be provided as per the tender. However, any high value / heavy duty tools required for the execution of the contract shall be reimbursed by the bank.</p>	<p>The contractor must provide Uniform (displaying contractor’s name), shoes, hand gloves, personal protective equipment, necessary tools, etc. to all their staff members. Institution will not provide any tool or material beyond the area mentioned in the RFP.</p>
<p><b><u>Bidder Query:</u></b> - GeM portal ID. share bid Number for participation on Gem Portal.</p>	<p>RFP ID on GeM Portal:- GEM/2023/B/3814372</p>
<p><b><u>Bidder Query:</u></b> - there is no clarity on AMC part and desired clarification on following points and also desired to visit the site.</p>	<p>In “GENERAL CONDITIONS” of the RFP (page no 26) S No 2, it is clearly mentioned that if any Bidder desires to visit the premises before submitting the Bid, he may inform us on our email <a href="mailto:rfp@nabfid.org">rfp@nabfid.org</a>.</p> <p><b>Details of the items desired are enumerated below.</b></p>

<b><u>Tentative items details</u></b>	<b>No of Item</b>
No of Air fresheners	7
No of Ladies and gents washrooms and commodes	12
Lawan area	Nil
Total garden area	Nil
No of chairs	229
No of light fittings and type of lights	902 (different kind)
Fire fighting systems details	170 pendant Sprinkles
Fire hydrant system details	1
Fire alarm system details with no of Smoke /heat detectors	Yes
Sanitary fittings	150 approx.
Number of Auto Janitor	7
No of famine bins	Nil
No of potted plants	25 approx.
No of shrubs	10 approx.
No of doors and with different door closers	49
No of doors with Panic bars	3